

Sanborn Township
 12025 US Hwy 23 South
 Ossineke, MI 49766
 (989) 471-1050

Regular Township Board of Trustees Meeting
 February 09, 2026

Supervisor Gauthier called the meeting to order at 6:59 pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Peg Ceslick, Treasurer: Mary Eaton, Trustee: Dale Hart Jr. and absent was Trustee: Gary Stephan. Community member attending, Richard J. Prittie and Doug Baum, NEMCOG representative.

APPROVAL OF AGENDA:

Ceslick motioned to accept the Consent Agenda as written, with the exception of correcting the paragraph numbering and adding "G." PPT Reimbursement Correction Process. Hart supported. Motion carried.

MEETING MINUTES OF January 12, 2026:

Eaton motioned to accept the meeting minutes as written with the correction of the Financial Report date to read "January 12, 2026. Ceslick supported. Motion carried.

FINANCIAL REPORT as of February 9, 2026: Presented by Treasurer, Eaton is as follows:

AAACU General Account	\$ 277,772.10
AAACU Money Market Account	\$ 537,927.05
TOTAL General Fund	\$ 815,699.15
<u>AAACU Tax Account</u>	<u>\$ 228,386.96</u>
Designated for Water Fund	\$ 6,835.75
Designated for future Fire Equipment	\$ 276,843.28
Designated for Liquor Enforcement	\$ 241.27
Admin Fee Collected in 2025	\$ 18,816.17
Designated for Parks & Recreation	\$ 0.00
Summer 2025 Taxes Levied	\$ 853,394.80
Taxes Collected	\$ 809,460.10
Taxes Due:	\$ 43,934.70
Winter 2025 Taxes Levied	\$1,578,465.87
Taxes Collected	\$1,091,874.79
Taxes Due:	\$ 486,591.08

CITIZENS APPEARING BEFORE BOARD:

A representative from NMCOG (Northeast Michigan Council of Governments) presented the Board with an offer to participate at the upcoming Coastal Leadership Academy Adaption Strategies for Coastal Hazards workshop.

CONSENT AGENDA:

- A. Congressman Jack Bergman
- B. Senator Gary Peters
- C. Foster Swift
- D. Warning Signs
- E. Nick Allen
- F. NRMMA News Letter
- G. PPT Reimbursement Correction Process

ROADS:

No Report

REPORTS:

- A. Planning & Zoning:
 - The new Zoning book and Map have been delivered to the Township Hall.
 - The new map was reviewed
- B. Fire Department:
 - Chief Hart provided STFD (*Sanborn Township Fire Department*) monthly report.
 - Rob Edmonds will be joining the STFD team this week. We are lucky to have him and excited that he returns with so much valuable experience and knowledge.
 - Chief Hart explained that the Jaws of Life equipment is quite old and in need of replacement or repair. After his research, he decided to do a service repair to them in lieu of a high-cost replacement.
- C. Blight – No report

UNFINISHED BUSINESS:

- A. Tim Kent can not be reached at this time.
- B. BOR (*Board of Review*): The Alpena News advertisement seeking BOR positions to be filled have not produced any inquiries.
- C. 2026-2027 Budget: A second meeting to review proposed budget changes was accomplished. Updates were made. It is expected the budget will be passed during regular scheduled April BOT meeting.

NEW BUSINESS:

- A. Publish BOR (*Board of Review*) Meeting Dates and Times in the Alpena News.
March 3rd – Organizational Meeting @ 7:00 pm
March 9th – BOR available to public, 9 am to 12 noon and 1:00 pm to 4:00 pm
March 10th – BOR available to public, 2:00 pm to 5:00 pm & 6:00 to 9:00 pm

Hart motioned to publish the upcoming BOR dates and times in the Alpena News Paper. Eaton supported. Motioned carried.

- B. Publish the Budget Hearing & Truth in Taxation

Eaton motioned to publish in the Alpena News the Budget Hearing and Truth in Taxation. Hart supported. Motioned carried.

- C. Approve MTA Legislative Conference

Hart made a motion to allow the Supervisor, Ken Gauthier to attend the annual MTA Capital Conference. The cost for attending the conference, travel, and meals will be reimbursed along with per diem paid. Eaton supported. Motion carried.

- D. Approve MTA Annual Conference & Expo

Eaton made a motion to allow the any BOT member to attend the upcoming MTA 2026 Conference & Expo. The cost for attending the conference, travel, and meals will be reimbursed along with per diem paid. Hart supported. Motion carried.

- E. MTA announced they reopened applications to local governments to receive funds for projects that interpret, preserve or explore any era of Michigan's history. Interested members can visit the "Grant Portal" for more information & to apply.
- F. Spectrum Business will be doing an update to their voice service later this month. The new codes will be required to access those phone service options.
- G. Our electrical inspector has revised the cost of services for permits and inspections. A handout has been provided and will also be posted on our website: [https://sanborntwp.com/Forms & Docs\Electrical Inspector application - Forms & Docs – Welcome to Sanborn Township](https://sanborntwp.com/Forms%20&%20Docs\Electrical%20Inspector%20application%20-%20Forms%20&%20Docs%20-%20Welcome%20to%20Sanborn%20Township). The new price sheet reflects the research he did and are now comparable to surrounding communities.
- H. Principles of Governance sample has been provided to each BOT member to review and consider adoption at a later date.
- I. There will be a Local Election this May. There will not be early voting for this election because it is not a State or Federal election. The item on the ballot is covering the 911 contract. As of today, the ballot wording has not been provided from the county clerk.
- J. The current Deputy Clerk is resigning and will need to be replaced. No current applicant has been selected at this time. Special consideration will go to an applicant who has prior bookkeeping experience.

- K. Consideration to hire a Parks and Recs Manager. This topic was benched for future discussion.
- L. A change is coming in 2026 that will impact our website. The change is requiring all documents posted to our site to be in a .pdf format. Our current Website Content Manager will assist to identify any document that is not in compliance.
- M. MTA has provided a reminder to complete the Annual Asset Forfeiture Report by Feb 27th. Supervisor Gauthier stated he plans to complete this with a paper copy and submit.

BUDGET ADJUSTMENTS:

No Adjustments.

BILLS:

Motion by Ceslick to approve the pre-authorized bills with check numbers 27824 through 27845, with void check 27833 and monthly bills with check numbers 27846 through 27866. Hart supported. Motion carried.

PUBLIC COMMENTS/BOARD CONCERNS:

None

Adjourn @ 8:40 pm. Next meeting: Mar 9, 2026 @ 7:00pm