

Sanborn Township
 12025 US Hwy 23 South
 Ossineke, MI 49766
 (989) 471-1050

Regular Township Board of Trustees Meeting
March 10, 2025

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Peg Ceslick, Treasurer: Mary Eaton, Trustee: Dale Hart Jr. Trustee: Gary Stephan was not in attendance. Community members attending Rich Prittie, Jim Dziesinski, Alysse Susan, Chad McNeil and Jenny Domrase.

APPROVAL OF AGENDA:

Eaton motioned to accept the agenda as presented, with the addition of New Business H) a letter from NEMCOG. Hart supported. Motion carried.

FINANCIAL REPORT:

The financial report as of March 10, 2025, presented by: Treasurer, Eaton is as follows:

| | |
|--------------------------------------|-----------------------|
| AAACU General Account | \$509,342.78 |
| AAACU Money Market Account | \$528,154.35 |
| TOTAL General Fund | \$1,037,497.13 |
| AAACU Tax Account | \$ 83,627.36 |
| Designated for Water Fund | \$ 6,751.45 |
| Designated for future Fire Equipment | \$266,800.02 |
| Designated for Liquor Enforcement | \$ 435.47 |
| Admin Fee Collected in 2022 | \$ 10,716.18 |
| Designated for Parks & Recreation | \$ 0.00 |
| ARPA Funds | \$212,804.66 |
| Summer Taxes 2024-Levied | \$828,175.73 |
| Summer Taxes 2024-PAID | <u>\$786,464.02</u> |
| Summer Taxes 2024-DUE | <u>\$ 41,711.71</u> |
| Winter Taxes 2024-Levied | \$1,533,786.50 |
| Winter Taxes 2024-PAID | <u>\$1,365,985.31</u> |
| Winter Taxes 2024-DUE | <u>\$ 167,801.19</u> |

CITIZENS APPEARING BEFORE BOARD:

-Mr. McNeil inquired to the documents the previous blight officer was reluctant to turn-in upon departure of his position. Gauthier informed the documents are located at the Sanborn attorney’s office.

-Alysse Susan approached the Board with a request to approved “Little B’s Auto” at 11915 US Hwy 23 S., Ossineke to conduct business as a “Class B – Used vehicle dealer”. The board reviewed the “Dealer Municipality Approval Form” and the “Dealer Zoning Form”. Eaton motioned to approve the Business at that location. Hart supported. Motion carried. Supervisor Gauthier signed both forms. Ceslick will file copies in clerks’ office.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Congressman, Jack Bergman B) Foster Swift C) Fahey Schultz D) Charter Communications E) State Rep. Cam Cavet G) BSA Andrew Gavin. Hart supported. Motion carried.

RECESS REGULAR MEETING, OPEN BUDGET HEARING & TRUTH IN TAXATION DISCUSSION:

Gauthier motioned to recess the regular meeting and open the budget hearing & truth in taxation discussions for fiscal year 2025-2026. Ceslick supported. Roll call resulted in 4 ayes, and 0 nays. Supervisor Gauthier declared the Resolution adopted. Budget hearing opened at 7:18pm.

Board members reviewed budget amounts and compared to notes from budget workshop on 01/21/2025, the only change that was made was the 3.1% federal wage increase applied to Board members. No comments from citizens.

CLOSE BUDGET HEARING & TRUTH IN TAXATION DISCUSSION, RE-OPEN REGULAR MEETING:

Hart motioned to close the budget & truth in taxation hearing discussion and to re-open the regular meeting. Eaton supported. Motion carried. Regular meeting re-opened at 7:35pm.

ROADS:

-Dust Control Agreement was received from Alpena County Road Commission for the 2025 season, for \$32,000.00.

Ceslick motioned to approve the dust control agreement with Alpena County Road Commission and Sanborn Township. The agreement was reviewed by the board and signed by Supervisor: Ken Gauthier: Clerk, Peggy Ceslick. Eaton supported. Motioned carried. Ceslick will mail a copy of the signed agreement to Alpena County Road Commission.

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman, Prittie announced that 2 persons from NEMCOG plans to attend the next regular scheduled meeting to assist in finalizing zoning changes. Prittie also announced that a Public Hearing is currently scheduled for March 31 at 7:00pm, for the Slaughterhouse. A notice letter was mailed to all neighboring property owners, advertised in the Alpena News and posted on the Sanborn website as well as posted on the doors of Town Hall.

FIRE DEPARTMENT:

-Fire Chief Dale Hart Jr. presented the board with the Fire Report for February 2025. The department had a total of 12 runs during February, of the calls 10 were medical, 1 was authorized burning and 1 call for mutual aid with Hubbard Lake then called off in-route.

-Fire Chief Hart supplied a quote of \$29,440.00 and requested the board to approve the purchase of 3 Air Packs (and receive 4 Air Packs) for the new fire truck. He suggested that the sale of the 1999 fire truck could be used to cover the majority of the cost. Hart expresses that the Air Packs are the life line of the Fire Department personal.

-On Wednesday, Mar 12th Roger City Fire Chief will be purchasing and picking up the 1999 Fire truck. They are replacing a 1984-year-old truck that they have and very happy to get ours.

-On Thursday, Mar 13th CSI will be delivering our new fire truck to us. Mark will train our fire fighter members on the features of the truck that same night.

-The Fire Dept will be having an open house later this year displaying Sanborn's new truck to the community.

-Fire Run report was handed out.

- *Eaton motion to purchase the 4 four Air Packs for the new Fire Truck. Ceslick supported. Motion carried.*

Eaton motion to pay for the new Fire Truck in full, \$227,588.75 at the time of the truck's delivery. Ceslick supported. Motioned carried.

UNFINISHED BUSINESS:

Nothing discussed.

NEW BUSINESS:

A) NEMAA: – Assessors Classes: 2 classes are being offered Both Supervisor Gauthier and Assessor Hart plan to attend the April 22nd class. Eaton motioned to pay \$60 Cost to cover class, materials, & lunch along with per diem. Hart supported. Motion carried.

B) ATTORNEY AGREEMENT: Retainer Agreement between Sanborn Township and The Law Firm of Bauer, Florip & Wojda PLC 2025-2026 Letter was presented to the Board. Retains Attorney for one year from April 1, 25 – March 31, 26 at a retainer fee of \$6,292.00. Additional charges at the rate of \$200.00 per hour for services performed outside of retains agreement. Gauthier and Ceslick signed the agreement. Eaton motioned to except the agreement as written. Hart supported. Motioned carried.

C) MTA March 12th Webinar Payroll Precision: Presented by Cindy Dodge. Ceslick Interested in the webinar. Eaton motioned to pay \$25 for Ceslick to take the payroll class. Ceslick supported. Motion carried.

D) 2025-2026 BUDGET and TRUTH IN TAXATION: Hart motioned to approve the 2025-2026 Budget, Ceslick will file Truth in Taxation with Alpena County. Eaton supported. Roll call resulted in 4 ayes, and 0 nays. Supervisor Gauthier declared the Resolution adopted. Gauthier and Ceslick signed and dated the Truth in Taxation Form.

E) 2025-26 MEETING DATES, TIME and LOCATION: Gauthier motioned that the Sanborn Township Board of Trustee's meetings for 2025-2026 to be held on the 2nd Monday of each month at 7:00pm, at the Sanborn Township Hall. Eaton supported. Motion carried.

F) Rules For Conducting: meeting – *BE IT RESOLVED*, that the Board of Trustees rules for conducting meetings will follow Robert's Rules of Order as amended. This resolution is motioned by Ceslick and supported by Eaton. Roll call resulted in 4 ayes, 0 nays. Supervisor Gauthier declared the resolution adopted.

G) SALARY RESOLUTION: WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and WHEREAS, the township board deems that an adjustment in the salary of the officers is warranted in consideration since township board members; salaries were last adjusted., now BE IT RESOLVED, that as of April 1, 2025, the annual salaries of the Sanborn Township Board members will be as follows:

| | | |
|--------------------------|-------------|---|
| Supervisor: | \$16,572.00 | Motion-Eaton, Supported-Hart Roll Call: 4 ayes, 0 nays |
| Clerk: | \$21,651.00 | Motion-Eaton, Hart-Eaton Roll Call: 4 ayes, 0 nays |
| Treasurer: | \$18,990.00 | Motion-Ceslick, Supported-Hart Roll Call: 4 ayes, 0 nays |
| Trustees (x2) \$ 4,77600 | | Motion-Gauthier, Supported-Eaton Roll Call: 4 ayes, 0 nays |

Supervisor Gauthier declared the Salary Resolutions adopted.

H) NEMCOG – A letter from NEMCOG was sent to Sanborn Township, it was identified that response to the letter will be handled by members of the Planning Commission. Once the response is prepared, Chairman Prittie will give it to the township clerk to send back to NEMCOG, Attention: Heather.

BUDGET ADJUSTMENTS:

No Adjustments.

BILLS:

Motion by Ceslick to approve the pre-authorized bills with check numbers **27212 through 27243** and monthly bills with check numbers **27244 through 27262**. Eaton supported. Motion carried.

PUBLIC COMMENTS/BOARD CONCERNS:

- Ceslick doing water sample test on March 19th.
- Ceslick has followed up with Brighthouse and still waiting on results of the requested 5-year audit.
- Ceslick announced a FOIA request from Michigan@OpenTheBooks.com, asking for all payment transactions for Sanborn Township for fiscal year 2024. Township clerk will comply in a timely manner.
- It was brought to Ceslick attention on March 9th that Cousineau Plumbing & Heating had mailed a bill to an incorrect address. The bill was hand delivered to the township clerk. Ceslick motioned to pay the overdue bill to Cousineau Plumbing & Heating March 11, 2025. Gauthier supported. Motion carried.

Adjourn @ 8:10pm. Next meeting: April 14th, 2025 @ 7:00pm.