

# Sanborn Township

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## Regular Township Board of Trustees Meeting February 10, 2025

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Clerk: Peggy Ceslick, Trustee: Dale Hart Jr., Trustee: Gary Stephan, Treasurer: Mary Eaton, and Supervisor: Ken Gauthier. Also in attendance, Rich Prittie, Dan Ager, Mark Ankner, John Moran, County Commissioner John Kozlowski, and Jenny Domrase

### APPROVAL OF AGENDA:

*Stephan motioned to accept the agenda with addition under Unfinished Business C) Supervisor/Deputy, D) Rental Agreement. Under New Business N) Copy Machine O) MTA Chapter. Lastly, 14. Add /Board Considerations. Hart supported. Motion carried.*

### MEETING MINUTES OF JANUARY 13 and JANUARY 21, 2025:

*Stephan motioned to accept both minutes as written. Hart supported. Motion carried.*

### FINANCIAL REPORT:

The financial report as of February 10, 2025, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$395,166.78
AAACU Money Market Account	\$527,345.43
<u>TOTAL General Fund</u>	<u>\$917,512.21</u>
<u>AAACU Tax Account</u>	<u>\$121,256.49</u>
Designated for Water Fund	\$ 6,764.20
Designated for future Fire Equipment	\$251,358.93
Designated for Liquor Enforcement	\$ 505.77
Admin Fee Collected in 2024	\$ 10,309.066
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2024 Tax Levied	\$828,175.73
Paid	<u>\$782,374.09</u>
Due	\$ 45,801.64
Winter Tax Levied	\$ 1,533,786.50
Paid	<u>\$ 1,048,399.56</u>
Due	\$ 485,386.94

## CITIZENS APPEARING BEFORE BOARD:

Mark Ankner presented the board with an aerial photograph depicting a parcel of land he would like to purchase from the township, for the sole purpose of posting a sign advertising his marina.

## CONSENT AGENDA:

- A) Sen Gary Peters
- B) Congressman Jack Bergman
- C) Foster Swift
- D) Fahey Schultz
- E) Charter Communications
- F) Kevin Martin – Our Voice Our Home

*Hart motion to receive and file consent agenda. Stephan supported. Motion carried.*

## REPORTS:

- A) PLANNING COMMISSION & ZBA: Chairman, Prittie informed the following:
  - An Alpena City/County official offered to attend the March 17<sup>th</sup> Planning meeting, to present what the city and townships are discussing concerning housing.
  - Special Use Permit – Inspector Krentz is working the permit for the Miller’s to have a Slaughter-house located on Nicholson Hill Road.
  - May meeting should finish up ordinance and boundary changes.

### B) FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for January 2025. The department had a total of 16 runs year to date. Of the calls, 13 were medical, 1 car fire and 1 building fire mutual aid with Hubbard Lake Fire.

- Hart, requested Board approval any fire department member to attend the Ice Rescue Class held in Hubbard Lake on February 22. There is a \$240.00 cost per person. Thunder Bay Fire Fighter Association has offered to pay half of the cost, for each member attending. Sanborn’s firefighters’ cost is \$120.00 each.

*Gauthier motioned to supported attending the training. Eaton supported. Motioned carried.*

- Hart provided update on sale of firetruck: Roger City continues to progress forward, with their purchase. Recently, requesting the maintenance records for the truck.

- Fire Fighter Protection Agreement with Caledonia Township, was reviewed.

*Gauthier motioned to support the agreement as written with no changes. Hart supported. Motion carried.*

## UNFINISHED BUSINESS:

### A) CORE (Coordinated Response Exercise): Gas company meeting

Core has invited all members of the township organization to attend their 2025 MI Pipeline Safety Program, March 11, 2025.

### B) Board of Review: Organizational

Meeting Date/Times are as follows:

March 3<sup>rd</sup> 7:00 Organizational meeting

March 10<sup>th</sup> 9:00–12:00 & 1:00–4:00

March 11<sup>th</sup> 2:00–5:00 & 6:00–9:00

*Hart motioned. Gauthier supported. Motioned carried.*

### C) Supervisor/Deputy:

Gauthier, Supervisor informed he no longer needed a deputy.

### D) Rental Agreement:

Gauthier informed Stephan to coordinate rental agreement verbiage with attorney. Stephan stated he will follow up.

*Eaton motioned, Stephan follow-up with rental agreement. Hart supported. Motioned carried.*

## NEW BUSINESS:

### A) MTA Webinar Records Management Basic:

Ceslick requested Board approve her attendance of webinar, Feb 12 12:00–1:00.

*Gauthier motioned. Hart supported. Motioned carried.*

### B) MTA Board of Review Training - For anyone interested in attending:

Dates/Times: March 3<sup>rd</sup> 7:00, 9:00 – 12:00, 2:00-5:00, and 6:00 – 9:00.

*Hart motioned if any members need to attend conference will be reimbursed for*

*cost of conference, milage and per diem Stephan supported. Motioned carried.*

C) MTA 2025 Capital Conference:

Gauthier plans to attend

*Hart motioned conference attendance and reimbursement for cost of conference, milage and per diem. Eaton supported. Motioned carried.*

D) Ordinance Enforcement:

Demonstration class is offered. “Go Gov” software package. Gauthier will look into cost.

E) Alpena County Equalization:

Truth in Taxation for our jurisdiction levying millage rate, will be addressed in depth at our March BOT meeting.

F) Agreements between Alpena Public School and Sanborn Township:

- Public Meeting Notice: Agreement to hold Alpena Public Schools school elections.

*Hart motioned to except agreement as written, Stephan supporting. Motioned carried.*

- Alpena Public School Board of Education Annual Summer Tax Resolution:

*Eaton motioned to not collect school levy taxes as we’ve agreed to in the past. Hart supported. Motion carried.*

*Send a letter to Secretary to the Board of Education to inform of our motion*

G) NEMCOG

Bill for ordinance updates up to December 31, 2024

H) Alpena County Equalization:

Tentative Ratios will need to be adjusted to 50%

I) Alpena County Commissioners:

Material Management Meeting:

Feb 14, 10:30–11:30 (ILA) Committee meeting followed by the (MMP Committee Meeting) 11:30–1:00.

J) Reimbursement from state of Michigan:

Ceslick shared that we are still expecting an election reimbursement from the State of Michigan, based on the documentation Angie Carstens had submitted.

K) Policies:

Gauthier tables topic for next meeting.

L) Brighthouse Financial: Audit Request & Inquiry to the requirements of investors paying/not paying into Social Security.

- Ceslick informs BOT she will be ordering a 5-year audit of payments made to Brighthouse for the following reason: Remittance/receipts Brighthouse mails to us do not match the amount the checks that are written to them. Ceslick has called Brighthouse for understanding and has not received satisfactory resolution.
- Gauthier offered the information that when Sanborn Township entered into a contract it was federal law that investors did not have to pay social security.

M) Current agreement with Assured Partner's (Retirement Plan):

Ceslick will be requesting a copy of our initial & current contract with them. To have one on file.

N) Copy Machine:

Gauthier's BOT printer located at his home office is not printing well. He will be contacting Miller Office Machine to see if his can be fixed or if it has to be replaced.

*Ceslick motioned Gauthier to have Miller assess his printer. Hart supported. Motion carried.*

O). MTA Charter:

Gauthier has been informed that he has been selected as MTA Charter President. He stated that he has no interest in being the president and will be letting them know. Nor will he be attending their upcoming meeting. If anyone else would like to attend, you have the meeting date/time.

*Mary motioned. Hart supported. Motioned carried.*

BUDGET ADJUSTMENTS:

None

BILLS:

*Motion by Ceslick to approve the pre-authorized bills with check numbers **27158** through **27181** and monthly bills with check numbers **27182 through 27211**. Hart supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

- Local resident Tim Kent, a guest curator, to the large display at the Jesse Besser Museum (handouts provided)
- Ceslick completed Initial Election training course, required first 6 months of taking office.
- Commissioner Kozlowski informed some details about the extension of 3<sup>rd</sup> Avenue.

Adjourn @ 8:25pm. Next meeting: Mar 10, 2025 @ 7:00pm.

DRAFT