

Sanborn Township

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**Regular Township Board of Trustees Meeting
December 9, 2024**

Clerk Ceslick called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Clerk: Peggy Ceslick, Trustee: Dale Hart Jr., Trustee: Gary Stephan, and Treasurer: Mary Eaton, Supervisor: Ken Gauthier was not in attendance. Also in attendance, Rich Prittie, Jason Prittie, Robert Schultz, Joan Marek, Jeff Marek, Angie Carstens, John Moran and John Kozlowski.

Ceslick motioned for Stephan to moderate tonight’s meeting. Eaton supported. Motion carried.

APPROVAL OF AGENDA:

Ceslick motioned to accept the agenda with addition under New Business G) Cousineau Bill-Rental property and H) Rental agreement review. Eaton supported. Motion carried.

MEETING MINUTES OF November 11, 2024:

Eaton motioned to accept the meeting minutes for 11/11/2024 as presented. Hart supported. Motion carried.

FINANCIAL REPORT:

The financial report as of November 11, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$327,087.61
AAACU Money Market Account	\$525,561.23
TOTAL General Fund	\$852,648.84
AAACU Tax Account	\$ 167,626.51
Designated for Water Fund	\$ 6,804.05
Designated for future Fire Equipment	\$201,473.05
Designated for Liquor Enforcement	\$ 646.47
Admin Fee Collected in 2024	\$ 9,222.15
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2024 Tax Levied	\$841,777.55
Paid	\$774,155.10
Due	\$ 67,622.45
Winter 2024 Tax Levied	\$ 1,548,590.97
Paid	\$ 163,061.87
Due	\$ 1,385,529.10

CITIZENS APPEARING BEFORE BOARD:

None

CONSENT AGENDA:

A) MTA Insights was provided by Stephan. He highlighted the informative ARPA articles and links to grasp further insight to spending these funds.

B) Charter Communications: Channel change updates

Eaton motion to receive and file consent agenda. Hart supported. Motion carried.

ROADS:

-Ceslick provided Alpena Road Commission 2024 Billing for Township Road Projects. Alpena Road Commission will evenly split the cost with Sanborn Township. *Hart motion to pay Townships portion. Eaton supported. Motion carried.*

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman, Prittie stated that they will be continuing to update the zoning ordinances. Prittie stated completion of the project has been pushed out approximately 3 additional months, due to the need to provide updated maps that support the zoning publication. Prittie requested the clerk's office provide any known zoning request for the calendar year 2024. This would be for the purpose of assuring the Zoning Board hasn't overlooked any zoning changes. Next meeting scheduled for January 20, 2025.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for November 2024. The department had a total of 22 runs during November, of the calls all 22 were medical.

Chief Hart requested the hire of a Firefighter/First Responder applicant on a 6-month trial bases. Eaton motioned. Stephan supported. Motioned carried.

RECYCLING AUTHORITY:

Stephan informed the board that Bailey Barr Executive Director of NMMMA, although very new to the program he is well underway learning his new position. Stephan stated Mr. Barr is focused on finding ways to fund current operations and projects, as well as addressing additional projects that will support the Alpena County recycling needs.

BLIGHT ENFORCEMENT:

Stephan has followed up with current blight violations. Clean up on the Rude Road property is underway. Debris has been loaded up into a demolition car and prepared for removal. The burnt-out trailer has been removed and clean-up accomplished. The adjacent boarded up trailer has had much progress as well. Inspections will continue until the violations have been corrected.

UNFINISHED BUSINESS:

ARPA FUNDS: Board members proposed projects to spend the funds on. Estimates and plans were discussed. Each Project was voted on, to include the remained of any funds.

		Roll Call	Project	Bid	Contractor
a	Y	Eaton, Hart, Ceslick, Stephan	Fire Station Apron	\$15,257.50	Derocher Masonry
	N	-0-			
b	Y	Eaton, Hart, Ceslick, Stephan	Fire Station Boiler	\$14,985.00	Cousineau P&H
	N	-0-			
c	Y	Eaton, Hart, Ceslick, Stephan	Fire Station Furnace	\$6,450.00	Cousineau P&H
	N	-0-			
d	Y	Eaton, Hart, Ceslick, Stephan	Be Jim Demo, *(Change BO JIM DEMO PROJECT REFERS TO THE BACK PORTION OF THE TOWNSHIP BLDG. ONLY)	\$48,250.00	Tessmer Cont.
	N	-0-			
e	Y	Eaton, Hart, Ceslick, Stephan	Dug Outs (split 40k with ACC)	\$20,000.00	Derocher Masonry
	N	-0-			
f	Y	Eaton, Hart, Ceslick, Stephan	Cemetery	\$24,675.00	Tri Media
	N	-0-			
g	Y	Eaton, Hart, Ceslick, Stephan	Fire Station Wall	\$13,500.00	Tessmer Cont.
	N	-0-			
h	Y	Eaton, Hart, Ceslick, Stephan	Fire Station Bathroom	\$4,875.00	Tessmer Cont.
	N	-0-			
i	Y	Eaton, Hart, Ceslick, Stephan	Fire Hall Sink	\$800.00	Tessmer Cont.
	N	-0-			
j	Y	Eaton, Hart, Ceslick, Stephan	Towards purchase of Fire Truck	Remaining ARPA funds	
	N	-0-			

NEW BUSINESS:

A) **Cemetery Winter gate:** Ceslick motioned to close the cemetery gate entrance at the US 23 after the first heavy snowfall and to reopened the gate in the Spring of 2025, after all grave markers can be clearly seen. Eaton supported. Motioned carried.

B) **Assessor support. How do we want to handle for time being:** Stephen proposed a pay increase for the Assessors position. Michigan Township Association (MTA), has a per base capita formula to determine suggested pay rate for that position. Stephen will complete the survey required and share the results at the next BOT meeting.

C) **Budget Process for 2025:** Stephen requested each BOT member to prepare for January BOT meeting by submitting any budget impacts.

D) **Board of Review – Poverty exemption hearing held 12/12/2024:** Date has changed from 12/10/2024 to 12/12/2024, to meet the needs of the BOR members.

E) **MTA Training for Board members:** MTA is offering training for “New Officials”. Ceslick requesting to attend the training at the cost of \$150.00. *Eaton motioned to approve this training to any Board member interested in attending. Stephen supported. Motioned carried.*

F) **Chair purchase for Assessor’s Office:** An office chair was purchased for the Assessor’s office. *Eaton motioned to pay for the chair. Stephan supported. Motioned carried.*

G) **Rental Property – Cousineau Billing:** *Stephan motioned to pay the bill received from Cousineau Plumbing for services they provided at the rental. Hart supported. Motion carried.*

H) **Rental Agreement Review:** *Ceslick motioned that the rental property agreement be reviewed by the BOT, for the purpose of familiarizing each BOT member of its service agreement. Stephan supported. Motioned carried.*

BUDGET ADJUSTMENTS:

None

BILLS:

*Motion by Ceslick to approve the pre-authorized bills with check numbers **27062 through 27096** and monthly bills with check numbers **27097 through 27111**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

- Merry Christmas and Happy New Year to All from Angie Carstens.
- Township resident inquired if property owner residing on the corner of Ossineke Rd. and State St. were in the used car business. He is aware of many cars parked in excess at the resident, on both sides of the street.
- Stephan and Hart will continue to be alert throughout the township for Blite issues.
- It was brought to the Boards attention that the pavilion located at Ossineke beach park has significant roof damage. Also, an inspection may reveal deterioration of its structure.
- It was brought to the Boards attention that a picnic table located at Ossineke beach has a broken leg. Further inspection will determine if it should be repaired or scrapped.
- Rich Prittie volunteered to be gate keeper for cemetery gates during the winter season.
- It was discussed that park entrances keys to be reviewed. Ensuring access for those requiring access, and retrieve keys from those not requiring access this winter season.
- Alpena County Commissioner, John Kozlowski stated that Alpena’s Budget Approval announcement will take place tomorrow. He mentioned the budget is well balanced, however many may miss some of the spending they come to expect from the city. Also to be announced tomorrow is the new Library Board. He mentioned selecting a new Board was quite the process, because many of the applicants voiced extreme right or left views. Those applicants were not selected. In-turn, some of the community may not agree with this decision however, it is how the new Board was selected.
- The Chamber of Commerce had a successful “Cookies with Santa” celebration. Some of our locals brought additional fun to the spirit of things; both Mick Schultz and Jerry Gonya

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provided hay rides. A very big THANK YOU to all who helped make this community event fun and available.

-I hope all is Safe and Blessed this holiday season.

Adjourn @ 8:20pm. Next meeting: January 13, 2025 @ 7:00pm.