

Sanborn Township

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Regular Township Board of Trustees Meeting January 13, 2025

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Clerk: Peggy Ceslick, Trustee: Dale Hart Jr., Trustee: Gary Stephan, Treasurer: Mary Eaton, and Supervisor: Ken Gauthier. Also in attendance, Rich Prittie, Jim Dziesinski, Dhillon Gurpreet, Devin Robinette, Geoffrey Thompson, Paula Thompson, Mick Schultz, Allen Roberts, Dan Ager, Charmaine & Wayne Girard, Jason Prittie, Lori Sumers, Jenny Domrase, Chad McNeal, Bonnie Friedrichs, John Kozlowski and John Moran.

APPROVAL OF AGENDA:

Ceslick motioned to accept the agenda with addition under Old Business "Rental Agreement be added. Hart supported. Motion carried.

MEETING MINUTES OF December 9, 2024:

Gauthier motioned to accept the meeting minutes for 12/09/2024 as presented with a change to the description of the Bo Jim demo project. Gauthier stated that the Bo Jim building project needs to be referred to as "only the portion of the building that is in the rear of the township building and not the whole building". Eaton supported. Motion carried.

FINANCIAL REPORT:

The financial report as of January 13, 2025, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$385,098.52
AAACU Money Market Account	\$526,451.36
<u>TOTAL General Fund</u>	<u>\$911,549.88</u>
AAACU Tax Account	\$ 59,240.19
Designated for Water Fund	\$ 6,791.08
Designated for future Fire Equipment	\$235,495.79
Designated for Liquor Enforcement	\$ 576.12
Admin Fee Collected in 2024	\$ 14,460.06
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2024 Tax Levied	\$828,175.73
Paid	<u>\$779,316.04</u>
Due	<u>\$ 48,859.69</u>
Winter Tax Levied	\$ 1,533,786.50
Paid	<u>\$ 678,830.57</u>
Due	<u>\$ 854,955.93</u>

CITIZENS APPEARING BEFORE BOARD:

A citizen did present a group of concerns. All of the questions/concerns were answered or addressed by either another citizen or by the board.

CONSENT AGENDA:

A) Foster Swift

Eaton motion to receive and file consent agenda. Stephan supported. Motion carried.

ROADS:

Gauthier noted the only road project on the horizon is the Ossineke Road (north east portion), and waiting to hear back from the Rail Road company.

REPORTS:

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for December 2024. The department had a total of 18 runs during December. This is a total of 261 runs this year to date. Of the calls, 16 were medical, 1 car fire and 1 building fire mutual aid with Hubbard Lake Fire.

Fire Chief Hart provided an Incidents Comparison chart, which shows that incidents have decreased over the last 4 years. He expressed that his department is a very dedicated bunch.

Announcement: The Thunder Bay Firefighters Association is holding their Annual Meeting Banquet Sat. Jan 25th from 6-11pm at the Alpena APlex,. Reach out to your local Fire Department and have fun supporting.

The DNR has awarded Sanborn Township Fire Department a 50/50 Grant to purchase new fire hose.

Chief Hart requested the hire of Devin Robinette as a 6 month probational Firefighter/Medical Member applicant on a 6-month trial bases. Eaton motioned. Ceslick supported. Motioned carried.

Stephen motioned to sell the old Fire Truck to the Roger City Fire Department for 20k. Gauthier supported. Motioned carried.

PLANNING COMMISSION & ZBA:

Chairman, Prittie stated the board is expecting to pass all zoning updates during their March meeting.

Prittie's update to the Slaughter House project is moving along, and that the owners are working to get the facility USDA certified.

Their next scheduled meeting is set for January 20, 2025.

RECYCLING AUTHORITY:

Stephan informed the board that Bailey Barr, Executive Director has been focused on fixing facility safety, lighting etc.

There have been 2 changes that effect customer dropped-off.

1. No longer can residents drop off building/construction material.
2. Appliances can still be dropped off however, an additional cost may be added if the appliance requires the removal of hazardous material like "freon".

BLIGHT ENFORCEMENT:

Nothing to report at this time.

UNFINISHED BUSINESS:

- A) *The position of Blight Officer has 2 persons interested. A special meeting will take place later this month to interview the applicants. Date and time to be announced once it has been determined. Gauthier motion to approve Special Meeting to interview. Eaton supported. Motion carried.*
- B) *Rental Agreement: Stephan provided a generic copy of a rental agreement. The board will review the document and modify it at the next BOT meeting in February. Gauthier motioned to write the rental agreement at the next BOT meeting. Eaton supported. Motion carried.*

NEW BUSINESS:

A) **MTA Board of Review training.**

Gauthier motioned that if any member is wanting to attend this training, the cost of the training, travel and per diem will be compensated. Eaton supported. Motion carried.

Gauthier briefly explained to the public the role of being a Board of Review member, and the benefit of learning how the community utilizes tax dollars. He then encouraged anyone who may have an interest to let him know. There is training coming up soon.

B) **MTA Board/VIP Conference Reservations:**

Gauthier motioned that he has an interest in going to this training but is uncertain if he can attend. If he does, he will pay for the training and travel himself, and is asking if he

is able to attend, if he will be reimbursement for the cost of the training and the travel expenses. Eaton supported. Motion carried.

C) **MTA 2025 Conference/Expo 2025:**

Gauthier motioned training, travel and per diem would be reimbursed to those Board members interested in attending. Eaton supported. Motion carried.

The Clerk, Treasurer, and 2 Trustees are planning to attend this annual training. It was stated that this annual Expo is considered exceptional training for each of the Boards positions.

D) **Local Government Webinar:**

Webinar is being offered by MiTreasury on Jan 16th. Ceslick showed interest to learn the topics of the training. If information would be beneficial at this time, she will attend. Gauthier motioned to reimburse the cost of the Webinar, Ceslick supported. Motioned carried.

E) **US Census Bureau:**

Gauthier will be working with the Census Bureau as they conduct the 2025 Boundary and Annex Survey.

F) **Travel Mileage increase:**

Ceslick motioned to increase the standard mileage rate of \$.067 to the new federal standard rate of \$.070 rate (a 3-cent increase) for business travel. IAW the IRS-2024-312, Dec 19, 2024 Members are to use the revised Sanborn Township/Reimbursement Expense Report, dated Jan 10, 2025, which reflects the rate change. Stephan supported both changes. Motioned carried.

G) **Clerks Training:**

Ceslick has been preapproved to attend MTA New Official Clerk Training. While attending the MTA New Officials Training, Ceslick will network to learn if the new Michigan Sick Pay Law is applicable to Sanborn Township. Eaton Motioned. Stephen supported. Motion carried.

H) **2025 – 2026 Budget:**

Ceslick motioned to hold a special meeting to review the 2025-2026 budget. Date set for Jan 21, 2025 at 7:00. Stephen supported. Motioned carried.

BUDGET ADJUSTMENTS:

None

BILLS:

Motion by Ceslick to approve the pre-authorized bills with check numbers 27112 through 27134 and monthly bills with check numbers 27135 through 27157.

Accounting for voided checks due to clerical error are check numbers 27139 through 27146 Eaton supported. Motion carried.

PUBLIC COMMENTS/BOARD CONCERNS:

Public comments were made. No concerns

Adjourn @ 8:19pm. Next meeting: Feb 10, 2025 @ 7:00pm.

DRAFT