

Sanborn Township

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Regular Township Board of Trustees Meeting October 14, 2024

Clerk Carstens called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., Trustee: Gary Stephan, and Deputy Clerk: Margaret Ceslick. Supervisor: Ken Gauthier was not in attendance. Also in attendance, Rich Prittie, Paula Thompson, Geoffrey Thompson, Jason Prittie, John Moran, Jenny Domrase, and Chad McNeal.

APPROVAL OF AGENDA:

Eaton motioned to accept the agenda as presented. Hart supported. Motion carried.

MEETING MINUTES OF September 9, 2024:

Eaton motioned to accept the meeting minutes for 9/9/2024 with the correction of the spelling of Mike Shellberg's name. Stephan supported. Motion carried.

FINANCIAL REPORT:

The financial report as of October 14, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$316,404.35
AAACU Money Market Account	\$523,786.93
<u>TOTAL General Fund</u>	<u>\$840,191.28</u>
<u>AAACU Tax Account</u>	<u>\$ 4,875.25</u>
Designated for Water Fund	\$ 6,829.65
Designated for future Fire Equipment	\$201,473.05
Designated for Liquor Enforcement	\$ 787.17
Admin Fee Collected in 2024	\$ 7,560.21
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2024 Tax Levied	\$842,831.91
Paid	\$765,694.05
Due	\$ 77,137.86

CITIZENS APPEARING BEFORE BOARD:

- John Moran: Asked who the Zoning Administrator is, and asked about ongoing blight issues, and what was being done. Stephan will discuss blight in more detail later during the meeting.

- Jeff Thompson: Asked what was being done with the trailer house that burned. Stephan mentioned he has updates on 3 trailer houses. Updates during blight report.

-Jenny Domrase: Hunter Olsen was starting to dismantle the burnt trailer house and was approached by a “township official” and was told that since he didn’t have a demolition permit, he would be fined \$400. The person who stated they were a township official was the former blight officer, John Moran.

-Chad McNeal: John Moran has been harassing residents.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Foster Swift, and B) MTA Insights. Hart supported. Motion carried.

ROADS:

-Carstens stated that the US 23 project is progressing and is expected to be completed in November.

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman, Prittie stated that they are continuing updating the zoning ordinances, including blight. Next meeting is scheduled for November 18, 2024. A draft is expected at the beginning of next year.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for September 2024. The department had a total of 34 runs during September, of the calls 30 were medical. October 7, 2024, was Fire Prevention Day at Sanborn School, with 5 fire fighters from the Hubbard Lake department, and 3 from the Sanborn department. Chief Hart shared a couple “Thank You” cards that students had made. Darrick Hart has quit the fire department, to spend more time with his family. The Chief’s son will hopefully re-join the department at some point, as he was an asset to the department. The New Fire Truck should be completed in about 3-4 weeks. The Fire Department is having its annual Christmas dinner at The Mountain Inn on Thursday evening, and Hubbard Lake will be covering calls.

RECYCLING AUTHORITY: Stephan presented the board with a letter requesting \$1,500 from Sanborn township to help cover costs for the 2025 Clean-Up & Electronics Day. This request will need to be presented at next year’s budget meeting. The NMMMA is hiring an Executive Director and has 3 interviews for the position next week. Stephan stated he will request the south recycling bin to be moved into full view of the newly installed cameras, due to dumping of garbage out of the camera’s view.

BLIGHT ENFORCEMENT: Stephan met with the township’s attorney and sent letters to 3 different property owners and has had responses from two. One of the properties in violation will need to be sent another letter, as the property is in the son’s name and the father, Mark Knight, was sent the 1st letter. Stephan suggested a ticket be issued on the Cripps property, as the violations have been an ongoing issue. *Eaton motioned to send another letter to the correct property owner on Shawlani, and to issue a ticket to Cripps. Hart supported. Motion carried.* The Trailer Park owner needs to be issued a letter, but due to a possible land contract, Stephan will need to do some research in order to issue the letter to the correct person/s.

UNFINISHED BUSINESS:

PAUL & BABE PLATFORM: Stephan will be meeting with John Langley (MDOT) on Wednesday afternoon, to review setbacks, right of way, and possible clear zone at the intersection. The township will need to get permission from MDOT to proceed with the platform at the site.

LAWN CARE QUOTES: The township received 3 quotes for lawn care, D's Lawn & Tree, A Cut Above Landscaping, and Green Property Service. The board discussed the vast difference between the quotes and would request the companies appear before the board to go over services offered and a description of work. A decision on the quotes has been tabled.

NEW BUSINESS:

NEMCOG MEMBERSHIP RENEWAL: The Northeast Michigan Council of Governments (NEMCOG) sent the appropriation invoice for FY2025 membership. The annual membership rate is \$1,054 and is the same rate as the previous year. *Carstens motioned to continue the membership with NEMCOG for FY2025 for the price of \$1,054. Eaton supported. Motion carried.*

DUGOUTS AT OSSINEKE FIELD: ACC is requesting funds to upgrade the dugouts at both the softball and baseball fields, due to them not being large enough for the teams. ACC reached out to the County for funds for the renovation via the Youth and Recreation board and was denied. The fields are owned by Sanborn Township and has an agreement with ACC as of March 2023. Stephan received a quote for the upgrade on the dugouts from DeRocher Masonry at a cost of \$40,000. The bleachers also need to be upgraded but isn't an immediate need at this time. No action was taken by the board at this time.

CHRISTMAS TREE: Terry Ravitz, owner of Wagon Wheel, and Dan Quick of Abend Brothers Collision would like to donate a tree to be placed between Paul & Babe for the Christmas season. The two would place, decorate and take down the tree, while the power for the Christmas Tree lights would be provided by the Township. *Carstens motioned for the township to allow the Christmas tree to be placed, decorated with lighting, and to be taken down by both Ravitz and Quick. Stephan supported. Motion carried.*

ASSESSOR OF RECORD: Assessor Dale Hart, with guidance from Alpena County Equalization Director Ted Somers mentioned that Supervisor Kenneth Gauthier is the current Assessor of Record, and due to his absence recently the board should consider updating the Assessor of Record to Dale Hart. The township has a Resolution, 2021-03 that would need to be amended. *Stephan motioned for the Sanborn Township Assessor of Record be updated and amended to declare Dale Hart as the official Assessor of Record for Sanborn Township. Stephan also motioned for Clerk Carstens to update and amend the previous Resolution, that will be held to a roll call vote at the next board meeting. Eaton supported. Motion carried.*

MTA-KNOW YOU KNOW WEBINAR: Carstens presented an upcoming webinar presented by MTA that will be held on Wednesday, October 16, 2024, at noon. The webinar

will cover post-election transition and is available to watch live or a recorded version later. The cost of the webinar is \$25. *Carstens motioned for any board members and their deputies to attend that are interested. The board would reimburse the cost of the webinar and pay per-diem for attendees. Eaton supported. Motion carried.*

BUDGET ADJUSTMENTS:

None.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **26954 through 26976** and monthly bills with check numbers **26977 through 27003**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

- Angie Carstens: MTA Chapter Meeting, scheduled for 10/21/2024 @ Sanborn Township Hall is now going to be held at ACC. Elections for upcoming board members will be Held during the meeting.
- Dale Hart: Rob Edmonds sent the County a letter requesting reimbursement for fire department training and certification.
- Jenny Domrase: Camper located behind Wagon Wheel has a person living inside. Gary Stephan asked Jenny if Hunter would be willing to continue the clean-up of the trailer house that was burnt. Jenny stated that “he will not, due to being harassed and threatened by former Blight Officer John Moran.”
- Jenny Domrase: Ditches along State Street need to be addressed by the Road Commission.

Adjourn @ 8:22pm. Next meeting: November 11th, 2024 @ 7:00pm.