

Sanborn Township

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Regular Township Board of Trustees Meeting September 9, 2024

Clerk Carstens called the meeting to order at 7:01pm. After the Pledge of Allegiance was recited, roll call found the following present, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., Trustee: Gary Stephan, and Deputy Clerk: Margaret Ceslick. Supervisor: Ken Gauthier was not in attendance. Also in attendance, Rich Prittie, Bernice Schuelke, Brent Schuelke, Melinda Mills, Kathy Medeiros, John Moran, and John Kozlowski.

APPROVAL OF AGENDA:

Hart motioned to accept the agenda with additions, under New Business: D) Audit, E) Blight, F) Blight Officer Position, and under Roads: B) US 23 Project. Stephan supported. Motion carried.

MEETING MINUTES OF August 19, 2024:

Eaton motioned to accept the meeting minutes for 8/19/2024 as presented. Stephan supported. Motion carried.

FINANCIAL REPORT:

The financial report as of September 9, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$330,274.44
AAACU Money Market Account	\$522,902.72
TOTAL General Fund	\$853,177.16
AAACU Tax Account	\$260,735.37
Designated for Water Fund	\$ 6,843.67
Designated for future Fire Equipment	\$201,473.05
Designated for Liquor Enforcement	\$ 857.52
Admin Fee Collected in 2024	\$ 6,234.97
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2024 Tax Levied	\$841,194.12
Paid	\$630,435.71
Due	\$210,758.41

CITIZENS APPEARING BEFORE BOARD:

-Public Comment was offered, no comments.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Foster Swift, B) MTA Insights, and C) November Ballot Proof. Hart supported. Motion carried.

ROADS:

-Nathan Skibbe emailed a copy of the June 2023 IGC meeting, that had discussions of the 3rd Street to Tamrack Road bypass. The Alpena County Road Commission is holding a Public Hearing on 10/7/2024 at 6pm at the Charter Township of Alpena, and is seeking either a letter of support for the project, or to have a representative from the township to attend the meeting. Stephan will attend the meeting to represent Sanborn Township at the Public Hearing.

-Carstens spoke with Ryan Brege at the Alpena County Road Commission regarding the US 23 Project, and if the Ossineke Road/US 23 RR project is projected to happen at the same time. Brege assured Carstens that there isn't a plan for that to happen this year, due to delays with the RR.

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman, Prittie stated that the next regular scheduled meeting is September 16, 2024 at 7:00pm, and Denise Klein will be there to continue the zoning ordinance revamp. The project is expected to be completed in January.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for August 2024. The department had a total of 20 runs during August, of the calls 17 were medical. October 7, 2024 is Fire Prevention Day at Sanborn School, in addition to having the fire trucks there from both Sanborn and Hubbard Lake Departments, the "Smoke House" will also be there for the kids. Alpena Co. is offering a 50% match up to \$3,000 for pagers and radios, and the department could use a few new ones. *Eaton motioned for Hart to purchase the pagers and radios with the 50% match from Alpena County for up to \$3,000. Stephan supported. Motion carried.* Chief Hart also provided updated pictures of the new Fire Truck, and announced a possibility of delivery by the end of October.

RECYCLING AUTHORITY: Stephan gave updates on the new truck, and the welding that needs to be done to accommodate the dumpsters, and will ensure more consistent pick-ups. Corey Lancaster is getting us pricing to install cameras to oversee our recycling area. No response yet from the letter that was sent to Lansing asking for help in funding our Recycling Program.

UNFINISHED BUSINESS:

PAUL & BABE PLATFORM: Ryan Brege will meet up with Carstens, and or another board member next week to review plans to the sight. Stephan to call John Langley from DOT to schedule when he is available to review plans for the platform. Stephan called Wendy Werth to have the banners removed for the season and stored until next spring. Charlie Lane will be working with another local artist to incorporate OSSINEKE onto Paul's axe during the repainting.

TOWNSHIP VISA: Carstens & Eaton will be meeting at the AAACU main branch tomorrow at 2pm to provide documents for the Township VISA. After the application process,

there hasn't been any communication from the CU. *Carstens motioned to apply for a VISA through Nicolet Bank, if denied by AAACU. Eaton supported. Motion carried.*

NEW BUSINESS:

ADVERTISE-LAWN CARE: Carstens will create a simple ad to be published in the Alpena News Classified section, posted on the bulletin board, and also to our website for bids for Lawn Care services for the Township. Independent Contractor must be insured. The ad will also have a due date of 10/10/2024 for the bids, so they can be reviewed at the next board meeting. *Hart motioned to advertise for Lawn Care services for the township with the above mentioned in the ad. Eaton supported. Motion carried.*

LISA BLUMENTHAL-EMAIL: Several camping trailers have been being used on a vacant lot for the duration of the spring/summer on the corner of Ossineke Rd. & Mohawk Rd. Per the Sanborn Township Zoning Ordinance, camper trailers are not allowed for longer than 30 days if the property doesn't have a house. *Carstens motioned for the township attorney to send the property owners an official letter. Stephan to work with attorney on the matter. Eaton supported. Motion carried.*

ELECTION COMMISSION: Carstens stated that the Sanborn Township Election Commission meeting will be held following the regular board of trustee's meeting on October 14, 2024. The purpose of the meeting will be to appoint the election inspectors for the November General Election.

AUDIT: Carstens received the copy of the annual audit report for the 2024 FY (04/01/2023-03/31/2024). The auditors found no major issues and were pleased that all requested records were presented as required for the full audit. Copies of the report were given to all board members, and are also available for the public upon request. The invoice for the services totaled \$3,350.00, and is \$100 over the projected amount. *Carstens motioned to pay the invoice for \$3,350.00 to SOME CPA's for the Audit. Eaton supported. Motion carried.*

BLIGHT: Stephan spoke with residents on several properties that involve serious blight issues. The pictures show the properties have gotten worse since previous promises have been made to clean things up. Stephan will be in contact with the township attorney on several properties, with possible liens and tickets issued. *Hart motioned to issue a ticket with the help from the township attorney for a property on Rude Rd for blight violations. Stephan supported. Motion carried. Carstens motioned to issue a ticket with the help from the township attorney for a property on Shawlani Lane for blight violations. Hart supported. Motion carried. Carstens motioned to send an official letter of blight violations to the property owner of the trailer park on Ossineke Road with a timeline for cleanup. Stephan supported. Motion carried.*

BLIGHT OFFICER: Mike Shellberg is interested in the position of Blight Officer. Carstens will get him the job description and agreement for him to review. Further discussion will take place at the board meeting in October. Carstens asked former Blight Officer, John Moran to return any and all documentation in regards to blight by next Monday, September 16, 2024. This will help with establishing the ticketing for previous mentioned properties.

BUDGET ADJUSTMENTS:

None.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **26919 through 26931** and monthly bills with check numbers **26932 through 26953**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

- Gary Stephan: Joe Troy Park- Stone & Plate are currently at Omega Electric & Signs. Stephan and Hart to move the stone and place onto a concrete platform. Carstens will cover the cost of the concrete, if concrete is ordered from Werner Sand & Gravel.
- John Moran: Board members should look into rules/policies of agreements to rent at trailer park, per agreements with property owner. That is something that hasn't been done before, that he is aware of.
- John Kozlowski: Budget cuts at Alpena County, September 19th. Mileage proposal will be on the November ballot, even though it was voted down on the August ballot.

Adjourn @ 8:47pm. Next meeting: October 14th, 2024 @ 7:00pm.