

Sanborn Township
 12025 US Hwy 23 South
 Ossineke, MI 49766
 (989) 471-1050

Regular Township Board of Trustees Meeting
May 13, 2024

Supervisor Gauthier called the meeting to order at 7:02pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie, Margaret Ceslick, Devin Robinette, Ashley Kolnowski, and Michael Minkos.

APPROVAL OF AGENDA:

Carstens motioned to accept the agenda with additions under New Business, C) News Letter, D) Gaming License, and E) ARPA Funds workshop. Eaton supported. Motion carried.

MEETING MINUTES OF April 15, 2024:

Eaton motioned to accept the meeting minutes as presented. Stephan supported. Motion carried.

FINANCIAL REPORT:

The financial report as of May 13, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$378,311.41
AAACU Money Market Account	\$519,403.17
<u>TOTAL General Fund</u>	<u>\$897,714.58</u>
AAACU Tax Account	\$ 100.00
Designated for Water Fund	\$ 6,883.25
Designated for future Fire Equipment	\$201,473.05
Designated for Liquor Enforcement	\$ 1,145.62
Admin Fee Collected in 2023	\$ 19,817.04
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66

CITIZENS APPEARING BEFORE BOARD:

-Pastor Michael Minkos of Harvest Community Church offered to do a beach clean-up day with volunteers from the local church, and has many members that are willing and able to help with other community projects. Eaton motioned to accept the church members to schedule a beach clean-up, with date to be confirmed with Supervisor Gauthier. Hart supported. Motion carried.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Senator, Gary Peters, B) Congressman, Jack Bergman, and C) Senator, Debbie Stabenow. Hart supported. Motion carried.

ROADS:

-Gauthier stated to his knowledge, there hasn't been a date set for the tree removal along Ossineke Road, but anticipated it will be done soon.

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman, Prittie didn't have any updates as there next regular meeting is Monday May 20, 2024. The group will continue to work on the updates for Zoning with NEMCOG.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for April 2024. The department had a total of 23 runs during April, of the calls 19 were medical. Hart announced that they are having a live training with Alpena City Fire Department on Wednesday at Matt Barkley's house on Ossineke Road.

UNFINISHED BUSINESS:

GRAVE FLAGS & MARKERS: Supervisor Gauthier ordered 16 dozen grave flags and markers through the VFW for Veterans that are buried within Sanborn Township.

NEW BUSINESS:

QUICKBOOKS RENEWAL: Carstens noted that the annual subscription for accounting software is scheduled for renewal on 05/23/2024. The annual renewal cost, without possible upgrade for desktop version is projected for \$649.00 + tax. *Carstens motioned to renew the subscription with possible upgrades to be installed by Art Ross from DesignTeam Media Consultants, with the software purchase to be charged on Carstens' credit card. Carstens also motioned to remove her personal credit card from annual subscription and monthly payroll charges from QuickBooks (Intuit). Hart supported. Motion carried.*

- *Hart motioned to approve application for a Township credit card through AAACU with a \$2,500.00 limit for future software subscriptions, monthly payroll fees and other official township purchases. Eaton supported. Motion carried.*

NEWSLETTER: Eaton asked board members to review newsletter that will be included with 2024 Summer Tax bills. Board members made updates, corrections and additions to last year's newsletter.

GAMING LICENSE: Ashley Kolnowski, owner/operator of ABC Alpena's Bird Center, a non-profit organization located in Ossineke is requesting permission from the board to apply for a Charitable Gaming License through the State of Michigan to raise needed funds to support the costs associated with running the Sanctuary. *Carstens motioned to approve Kolnowski's application for the Gaming License. Eaton supported. Motion carried, with all board members supporting the request.*

ARPA FUNDS-WORKSHOP: Stephan suggested the board create a workshop meeting to discuss possible projects in the community funded with ARPA funds. Funds need to be allocated and reported by the end of the calendar year. *Carstens motioned for the workshop*

meeting to be held on June 17, 2024 at 7:00pm at the Sanborn Township Hall. Stephan supported. Motion carried.

BUDGET ADJUSTMENTS:

None.

BILLS:

Motion by Carstens to approve the pre-authorized bills with check numbers **26713 through 26728** and monthly bills with check numbers **26729 through 26757**. Stephan supported. Motion carried.

PUBLIC COMMENTS/BOARD CONCERNS:

-Angie Carstens: Debate to be held between Cam Cavitt & Todd Smalenberg for the 106th House of Representatives. Debate will be at ACC's Granum Theater on 05/23/2024 at 6:00pm.

-Devin Robinette: Need to purchase new swing set seats for Shingaba Shores Park. Devin to stop and talk with Supervisor Gauthier to order seats.

-Gary Stephan: Ossineke Chamber of Commerce will be having a work-bee Thursday evening, meeting at the Pavilion.

-Rich Prittie: Will get ahold of Jerry Gonyea to get volleyball net, and schedule to get set up before Memorial Day weekend. Residents complaining about cemetery being closed off to through traffic.

Adjourn @ 8:13pm. Next meeting: June 10th, 2024 @ 7:00pm.