

Sanborn Township
 12025 US Hwy 23 South
 Ossineke, MI 49766
 (989) 471-1050

Regular Township Board of Trustees Meeting
February 12, 2024

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie.

APPROVAL OF AGENDA:

Carstens motioned to approve the agenda with the corrections to dates for Budget Workshop and Budget Public Hearing. Stephan supported. Motion carried.

MEETING MINUTES OF JANUARY 8, 2023:

Eaton motioned to accept the January 8th meeting minutes as presented. Hart supported. Motion carried.

FINANCIAL REPORT:

The financial report as of February 12, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$ 270,510.18
AAACU Money Market Account	\$ 516,586.46
<u>TOTAL General Fund</u>	<u>\$ 787,096.64</u>
<u>AAACU Tax Account</u>	<u>\$ 309,262.89</u>
Designated for Water Fund	\$ 6,919.45
Designated for future Fire Equipment	\$ 196,675.89
Designated for Liquor Enforcement	\$ 1,346.62
Admin Fee Collected in 2023	\$ 18,780.70
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$ 212,804.66
Summer 2023 Taxes-Levied	\$ 770,546.26
PAID	\$ 729,205.18
DUE	<u>\$ 41,341.08</u>
Winter 2023 Taxes-Levied	\$1,434,526.55
PAID	\$1,170,523.80
DUE	<u>\$ 264,002.75</u>

CITIZENS APPEARING BEFORE BOARD:

- Rich Prittie & Gary Stephan discussed a plan to remove tires that were dumped on Wilds Road and to take them to Holcim to be incinerated, at no cost to the township
- Angie Carstens received a phone call from Alpena Power Company about a street light that was out on the corner of Ossineke Road & Lee Road, but discovered that the light wasn't associated with any billing to the township or to any resident. *Eaton motioned for the light to*

added to the Sanborn Township Street Lights account through Alpena Power. Stephan supported. Motion carried. Prittie stated that the light located at east intersection of US 23 and Piper Road wasn't staying lit. Carstens will notify Alpena Power to have it replaced.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Rep, Jack Bergman, B) Senator, Gary Peters, C) MTA Talking Points & Township Insights, D) Fahey Schultz – Workshops & Code Enforcement, E) NEMMMA: Price List, and F) DTE Energy letter. Stephan supported. Motion carried.

ROADS:

-Alpena County Road Commission 2024 Local Road Heavy Maintenance, Reconstruction and/or Road Preservation Project Matching Funds will be \$49,468.00 for Sanborn Township. Superintendent, John Bygden will be in contact to coordinate potential projects.

REPORTS:

PLANNING COMMISSION & ZBA:

-Planning Commission upcoming meetings, 3/18/2024 with Denise Cline from NEMCOG, and 3/25/2024 at 7:00pm.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for January 2024, the department had a total of 23 runs during January, of those, 21 calls were medical, 1 motor vehicle accident with injuries, and 1 helped Hubbard Lake chimney fire.

BLIGHT ENFORCEMENT:

No new inquiries on the open position for Blight Enforcement Officer. Continuing to have the ad as a pop-up on our website. www.sanborntwp.com

UNFINISHED BUSINESS:

-BS&A PROPOSAL: Discussions about requirements due to Public Act 660 and converting to cloud services. *Hart motioned to add a link to our website for the public to look up property assessments, at a cost to the person requesting the data, and would comply with Public Act 660. Eaton supported. Motion carried.* Converting tax and assessing records to cloud services is something to consider in the future.

NEW BUSINESS:

-AUDIT ENGAGEMENT LETTER: SOME CPA's sent their annual audit engagement letter for a cost of \$3,250.00 for the 2023 annual audit. Gauthier stated that we would appreciate someone to come and explain the audit to the board upon completion. *Eaton motioned to accept the audit engagement letter for the cost of \$3,250.00 for the 2023 annual audit. Stephan supported. Motion carried.*

-TRUTH IN TAXATION HEARING: In order to comply with MCL 211.34e Alpena County will need documentation of a Public Hearing due to levying a millage rate within the township. *Gauthier motioned to publish the Sanborn Township Budget Public Hearing for 03/11/2024 to*

comply with Truth in Taxation. Carstens to complete the form sent from Alpena County Equalization Department upon completion of the Public Hearing. Stephan supported. Motion carried.

-BUDGET PUBLIC HEARING: Then annual Sanborn Township Budget Public Hearing for fiscal year 2024/2025 will be held during the regular Board of Trustees meeting on 03/11/2024. *Gauthier motioned to publish the notice in the Alpena News. Stephan supported. Motion carried.*

-BUDGET WORKSHOP: Board of Trustee members went line by line through the current budget and made recommendations for the upcoming 2024/2025 fiscal year.

-BOARD OF REVIEW: Sanborn Township will be holding a Board of Review Organizational Meeting on 03/04/2024 at 7:00pm at the Sanborn Township Hall. Appeals will be heard on 03/11/2024 from (9am-12pm & 1pm-4pm) and also on 03/12/2024 from (2pm-5pm & 6pm-9pm). *Gauthier motioned for Carstens to publish the dates and times listed above in both the Alpena News and also on our website calendar for the Board of Review meetings. Carstens supported. Motion carried.*

-BUDGET ADJUSTMENTS:

Nothing at this time.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **26541 through 26566** and monthly bills with check numbers **26567 through 26599**. Gauthier supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

None.

Adjourn @ 9:54pm. Next meeting: March 11, 2024 @ 7:00pm.