

Sanborn Township
 12025 US Hwy 23 South
 Ossineke, MI 49766
 (989) 471-1050

**Regular Township Board of Trustees Meeting
 January 8, 2024**

Supervisor Gauthier called the meeting to order at 7:01pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Devin Robinette, Margaret Ceslick, and Jennie Robinette.

APPROVAL OF AGENDA:

Eaton motioned to approve the agenda. Carstens supported. Motion carried.

MEETING MINUTES OF DECEMBER 11, 2023:

Eaton motioned to accept the December 11th meeting minutes as presented. Hart supported. Motion carried.

FINANCIAL REPORT:

The financial report as of January 8, 2024, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$ 254,200.72
AAACU Money Market Account	\$ 515,724.76
<u>TOTAL General Fund</u>	<u>\$ 769,925.48</u>
AAACU Tax Account	\$ 93,128.13
Designated for Water Fund	\$ 6,943.70
Designated for future Fire Equipment	\$ 186,743.08
Designated for Liquor Enforcement	\$ 1,413.62
Admin Fee Collected in 2023	\$ 13,508.71
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$ 212,804.66
Summer 2023 Taxes-Levied	\$ 770,546.26
PAID	\$ 726,849.22
DUE	<u>\$ 43,697.04</u>
Winter 2023 Taxes-Levied	\$1,436,658.00
PAID	\$ 637,111.15
DUE	<u>\$ 799,546.85</u>

CITIZENS APPEARING BEFORE BOARD:

No comments.

RECESS REGULAR MEETING & OPEN PUBLIC HEARING:

Carstens motioned to recess regular meeting and open public hearing. Eaton supported. Motion carried. Upon Roll Call Vote: 5 yea's & 0 nay's, Supervisor Gauthier declared the regular

meeting to be in recess and opened the public hearing for the Alpena Area Joint Recreation Plan.

Board members reviewed and commented on changes to the Alpena Area Joint Recreation Plan, that included Chapter 3: listing of physical addresses of township assets, 3-27: Cemetery not shown on map, 3-36: Cemetery location is not correct, and 4-27: Sanborn (not Ossineke). No comments from the public.

CLOSE PUBLIC HEARING & RE-CONVENE REGULAR MEETING:

Carstens motioned to close the public hearing and re-convene the regular township board of trustees meeting. Stephan supported. Motion carried.

CONSENT AGENDA:

Eaton motioned to receive and file the consent agenda, including A) Rep, Jack Bergman, B) Senator, Gary Peters, C) MTA Talking Points & Township Insights, D) Fahey Schultz – Workshops & Code Enforcement, and E) Charter Communications. Stephan supported. Motion carried.

ROADS:

-Nothing new to report.

REPORTS:

PLANNING COMMISSION & ZBA:

-Planning Commission meeting, next Monday, January 15, 2024 @ 7:00pm.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for December 2023 and included year end totals with comparison to previous years. The department had a total of 27 runs during December, of those, 20 calls were medical, 1 car fire, 1 building fire, 1 natural gas leak, 3 motor vehicle accidents, and 1 call to help Hubbard Lake on a house fire that was canceled in route. The New Fire Truck chassis has been received and Brown of CSI expects us to take delivery of the truck in 4-5 months. Billie Edmonds of Northern Michigan Transportation Service donated a thermal imaging camera to the department. The annual statistical report for 2023 showed the department down 11 calls from the previous year.

BLIGHT ENFORCEMENT:

No new inquiries on the open position for Blight Enforcement Officer. Re-posting on Social Media by Stephan & Robinette.

UNFINISHED BUSINESS:

-BOARD OF REVIEW: Supervisor Gauthier gave Clerk Carstens the list of members to be signed up for Training held at the APlex on 2/6/2024. Gauthier also mentioned the board needs another member.

NEW BUSINESS:

-MTA CONFERENCE: Registration is open as of 1/3/2024 for MTA's annual conference to be held April 22-25, 2024, at the Grand Traverse Resort. Once registered, housing registration

is open at 9am on 01/24/2024. *Carstens motioned to allow board members to attend the Conference, with reimbursement of registration fees, accommodations, meals, mileage, and per-diem paid. Eaton supported. Motion carried.*

-MTA CLERK'S SALARY ADJUSTMENT PROCEDURE: MTA provided salary procedures for information specifically regarding salary adjustments for clerks due to the expanded election responsibilities resulting from Proposal 2 of 2022. A salary resolution can be done at any time by the board, and notes that stipend pay is not legal for performing statutory duties, such as elections.

-TOWNSHIP INSIGHTS-INFORMATION: Supervisor Gauthier provided the board with the January 5, 2024 MTA's Insights with legislative and news updates, including the IRS's increase for standard mileage rate for 2024 to 67 cents per mile.

-MICHIGAN ASSESSORS ASSOCIATION: Supervisor Gauthier's annual membership renewal for the MAA is due at a cost of \$95.00 for the regular membership. Assessor Dale Hart will also be joining the association with a regular membership.

-NICO TUCKER REC PLAN: Sanborn Township Recreation Plan updates before submitting to MDNR include reactivation of Gary Stephan's authorized official for the township, and Post completion Self Certification form. Supervisor Gauthier to sign with a witness and sent back to NEMCOG for MiGrants system. Clerk Carstens will scan and email the signature documents back to Nico Tucker, Senior Planner for Northeast Michigan Council of Governments.

-BS&A PROPOSAL: Carstens received a proposal to upgrade software for tax/assessing to be transitioned to cloud services. Questions from board members arose about cost and details of the transition of the program. Board members agreed to table the proposal until the February meeting.

-ALPENA AREA JOINT REC PLAN: *Carstens motioned to adopt Resolution #2024-01 for the Alpena Area Joint Recreation Plan. The Sanborn Township Board of Trustees has undertaken a planning process to determine the recreation needs and desires of its residents during a five-year period covering the years 2024 through 2028 and has entered into this planning process in collaboration with Alpena County, Charter Township of Alpena, Ossineke Township, Green Township, and Wilson Township. Eaton supported. Upon Roll Call Vote: 5 yea's and 0 nay's the Resolution is declared adopted.*

-BUDGET ADJUSTMENTS:

Nothing at this time, but Carstens will check into the budgeted amount for the fire truck.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **26497 through 26514** and monthly bills with check numbers **26515 through 26540**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

-Gary Stephan: Spoke with Recycling about the tires that were dumped on Wilds Road. Recycling will allow us to bring them in at no cost.

-Ken Gauthier: Received a phone call from a homeowner, who is waiting for a refund of property tax, as the property is tax exempt. Eaton will look into the timeframe for the refund.

-Angie Carstens: Asking the board to recruit election workers, as the township is short handed and have several elections this year with added election days. All workers need to be trained and receive certification from the county. Training will be held at Alpena Township on 01/26/2024 at 8am. For more information, and to sign-up for training please contact Clerk Angie Carstens.

-Ken Gauthier: Sanborn Township is in need of another Board of Review member. February meeting will be budget workshop, Carstens to send information to board members for prior review.

Adjourn @ 8:35pm. Next meeting: February 12th, 2024 @ 7:00pm.