

**Sanborn Township**  
 12025 US Hwy 23 South  
 Ossineke, MI 49766  
 (989) 471-1050

**Regular Township Board of Trustees Meeting**  
**July 10, 2023**

Supervisor Gauthier called the meeting to order at 7:01pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie, Devin Robinette, John Moran, John Kozlowski, Amanda McEwen, George LaBonte, and other community members.

**APPROVAL OF AGENDA:**

*Carstens motioned to approve the agenda with the addition of NEMMMA update, under Reports. Eaton supported. Motion carried.*

**MEETING MINUTES OF May 8, 2023:**

*Eaton motioned to accept the meeting minutes, with a correction pointed out by Carstens under New Business, Amend Zoning Ordinance, striking out “the next” and replacing with “a future”. Stephan supported. Motion carried.*

**FINANCIAL REPORT:**

The financial report as of July 10, 2023, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$355,993.34
AAACU Money Market Account	\$511,715.66
<b><u>TOTAL General Fund</u></b>	<b><u>\$867,709.00</u></b>
<b><u>AAACU Tax Account</u></b>	<b><u>\$ 63,299.48</u></b>
Designated for Water Fund	\$ 6,903.87
Designated for future Fire Equipment	\$260,148.69
Designated for Liquor Enforcement	\$ 270.37
Admin Fee Collected in 2023	\$ 623.79
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer 2023 Taxes-Levied	\$783,967.70
Paid	\$ 63,075.48
DUE	<b><u>\$720,892.22</u></b>

**CITIZENS APPEARING BEFORE BOARD:**

-Citizen concerns and remarks were heard.

**CONSENT AGENDA:**

*Carstens motioned to receive and file the consent agenda, including A) Rep, Jack Bergman, B) Senator, Gary Peters, C) MTA Talking Points & Township Insights, D) Fahey*

*Schultz News-Letter, E) Consumers Energy, and F) Charter Communications. Eaton supported. Motion carried.*

## ROADS:

### ROAD PROJECTS & DUST CONTROL:

- Dust control, waiting on brine as there was a shortage.
- Sampson Road all graded and potholes filled.
- Spruce Road project will be starting soon and will have a detour.

## REPORTS:

### PLANNING COMMISSION & ZBA:

Chairman Prittie is looking forward to starting the Ordinance Book project with NEMCOG. *A Special meeting for the Board of Trustees will be held on 7/13/2023 @ 8:00am to vote on the Zoning Amendment that was presented last month, and discuss creating a job description for Blight Enforcement Officer.*

### FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for June 2023. The department had a total of 32 runs during June, of those, 21 calls were medical, 3 unauthorized fires, 1 grass fire, 2 building fires, 1 power line down, and 4 rekindles of the barn fire & round bail hay fire.

### BLIGHT ENFORCEMENT:

John Moran provided the Board with some pictures of the Rude Road property. Supervisor Gauthier spoke with the property owners and gave them 10-day notice on 7/9/2023 to start clean-up, or a ticket will be issued. A letter from the State of Michigan, Right to Farm Program was received and is pending review and approval by August 14, 2023. Discussion between the Board members and Moran about procedures, progress reports and expectations. *A detailed job description will be further discussed at the Special meeting on July 13, 2023, at 8:00am.*

### RECYCLING AUTHORITY:

Stephan informed the Board that the final facility plans are coming and will know more at the next meeting that is to be held later this month. Stephan also noted that he is meeting with Stan Mishley on 7/11/2023 to discuss security issues and possibly another recycling unit for cardboard only at the Ossineke site.

### UNFINISHED BUSINESS:

-DENISE CLINE LETTER-SURVEY DUE BY 7/31/2023: Sanborn Township has been added to the Alpena Area Recreation Plan project. The public is encouraged to take a survey to have their input on local projects.

Link to survey: <https://www.surveymonkey.com/r/AlpenaAreaRecreation>

-SLFRF REPORT: State and Local Fiscal Recovery Funds award reporting through the US Treasury is coming up. Treasurer Eaton will be filing the report.

### NEW BUSINESS:

-MTA CLASSES @ CADILLAC: MTA is offering Fundamentals of Assessment & Taxation with 4 credit hours. *Supervisor Gauthier will be attending the August 1, 2023 class.*

-ANDRIA HOWARD LETTER - RECOURSES: Email received from Grand Valley State University who recently acquired a collection of urban planner Mark Wyckoff, founder of the Planning and Zoning Center in Lansing. The collection contained the Sanborn Township Zoning Ordinance from 1970. Once our new Master Plan has been updated, we will send a digitized copy to them for future research of students.

-BOARD OF REVIEW MEMBER-ROBERT HALL & JULY MEETING: New member Robert Hall will be sworn-in before the July meeting on 7/18/2023 @ 7:00pm. Hall will be a volunteer and won't accept pay for his being on the Board.

-BUDGET ADJUSTMENTS:

None.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **26198 through 26220** and monthly bills with check numbers **26221 through 26246**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

-John Kozlowski, gave updates from the County level about NEMMMA, Pool and Road Commission.

-Stephan stated that Sherrie Robinette has approached the Chamber for a raise. Stephan also mentioned that he will not be at the August meeting, due to a planned vacation.

Adjourn @ 8:37pm. Next meeting: August 14th, 2023 @ 7:00pm.