

**Sanborn Township**  
 12025 US Hwy 23 South  
 Ossineke, MI 49766  
 (989) 471-1050

**Regular Township Board of Trustees Meeting**  
**March 13, 2023**

Supervisor Gauthier called the meeting to order at 7:01pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie, Doug Baum (NEMCOG), Bonnie Friedrichs, Lloyd Frey, Susan Maskell, Melinda Mills, Kathy Medeiros, John Kozlowski, and John Moran.

**APPROVAL OF AGENDA:**

*Carstens added under Reports; D) Recycling Authority, and under Un-Finished Business; D) ACC Ballfield Agreement. Stephan motioned to accept the agenda with the additions. Eaton supported. Motion carried.*

**MEETING MINUTES OF February 13, 2023:**

*Eaton motioned to accept the meeting minutes as presented. Stephan supported. Motion carried.*

**FINANCIAL REPORT:**

The financial report as of March 13, 2023, presented by: Treasurer, Eaton is as follows:

AAACU General Account	\$341,974.74
AAACU Money Market Account	\$509,583.65
<u>TOTAL General Fund</u>	<u>\$851,558.39</u>
<u>AAACU Tax Account</u>	<u>\$ 4,460.51</u>
Designated for Water Fund	\$ 6,952.01
Designated for future Fire Equipment	\$258,732.57
Designated for Liquor Enforcement	\$ 538.37
Admin Fee Collected in 2022	\$ 18,654.60
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer Taxes 2022-Levied	\$720,314.38
Summer Taxes 2022-PAID	<u>\$690,592.17</u>
Summer Taxes 2022-DUE	<u>\$ 29,722.21</u>
Winter Taxes 2022-Levied	\$1,346,152.82
Winter Taxes 2022-PAID	<u>\$1,231,360.11</u>
Winter Taxes 2022-DUE	<u>\$ 114,792.71</u>

**CITIZENS APPEARING BEFORE BOARD:**

-Bonnie Friedrichs: Asked the Board what the plan for dealing with the spongy moth issue come spring. Stephan replied that this past season was the end of the 3 year cycle, and we shouldn't see another bad outbreak for the next 7-10 years. Stephan also noted that

Thunder Bay Tree Service can spray trees for the spongy moths on a smaller scale rather than having an aerial spray of the entire area.

**RECESS REGULAR MEETING, OPEN BUDGET HEARING & TRUTH IN**

**TAXATION DISCUSSION:** *Eaton motioned to recess the regular meeting and open the budget hearing & truth in taxation discussions for fiscal year 2023-2024. Hart supported. Roll call resulted in 5 ayes, and 0 nays. Supervisor Gauthier declared the Resolution adopted. Budget hearing opened at 7:15pm.*

Carstens added accounts that hadn't been transferred from the accounting software to the budget spreadsheet, including Snow-Plowing, Crossing Guard supply, and also reimbursement for Hall custodian and Park custodian. DNR Fishing Pier Grant was removed from revenue, due to the project being complete. Website Fees & Build was removed from town board expenses, due to the website building phase has been completed. Also removed from the budget was the Capital Outlay expense for Park Equipment-County. Stephan noted that Revenue has increased and Expenses are down overall for the Township. No comments from citizens.

**CLOSE BUDGET HEARING & TRUTH IN TAXATION DISCUSSION, RE-OPEN**

**REGULAR MEETING:** *Eaton motioned to close the budget hearing & truth in taxation discussion, and to re-open the regular meeting. Stephan supported. Roll call resulted in 5 ayes, 0 nays. Supervisor Gauthier declared the Resolution adopted. Regular meeting re-opened at 7:28pm.*

**CITIZENS APPEARING BEFORE BOARD: (CONTINUED)**

-Bonnie Friedrichs: Asked if the Marijuana money just goes to the General Fund. Eaton noted that, yes, the monies from the state from the marijuana goes into the General Fund.

-Lloyd Frey: Has received 3 different violations, and states that the timeline to correct the violations isn't reasonable. Frey also informed the board that his health has been declining, but he has a plan to clear the property come spring. Gauthier asked if he is still paying on past violations, and Frey was unsure and thought it was reflected in his property taxes. Gauthier said he needs to contact the attorney, and have a written and signed document with his plan for the property and present it to the board. Frey said he would.

-Melinda Mills: Following up with the Rude Rd. property and looking for an update. Moran stated that according to a letter from the State, they have until March 28<sup>th</sup> to clean the property. Gauthier stated that he and the township attorney are working with the property owner and are waiting for the weather to break to walk the property.

**CONSENT AGENDA:**

*Eaton motioned to receive and file the consent agenda, including A) Foster Swift, B) Congressman, Jack Bergman, C) Senator, Gary Peters, D) Township Insight-Proposal 2022-2 & Talking Points. Hart supported. Motion carried.*

**ROADS:**

Dust Control Agreement. *Carstens motioned to approve the agreement for dust control for the 2023 season, for the amount of \$30,500.00. Eaton supported. Motioned carried. Board members passed around the agreement for signatures.*

## REPORTS:

### PLANNING COMMISSION & ZBA:

Doug Baum (NEMCOG) presented the board with a proposal to Update the Ordinance Book. The process would take approximately 18 months, and would include both a printed book, updated maps and also an interactive link to add to our website. The estimated cost would be \$17,000.00. *Eaton motioned to accept the proposal. Carstens supported. Motion carried.* Chairman Prittie noted the next regular meeting is Monday, March 20<sup>th</sup>.

### FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for February 2023. The department had a total of 22 runs during February, of the calls 20 were medical. Hart received a check from Betty Keen's family, that was received as donations upon her request. Hart presented the check to Eaton for deposit. Chief Hart also explained a few training sessions upcoming in the area.

### BLIGHT ENFORCEMENT:

Officer John Moran gave ongoing updates, including 3 blights that are now taken care of. Contacted a property owner via letter for an unsecured trailer home on Beebe St. Moran also stated that LeSage violation is heading to court.

### RECYCLING AUTHORITY:

Eaton attended the latest meeting via zoom, and the main subject of the meeting was raising money. Next meeting date isn't known.

### UNFINISHED BUSINESS:

2023-2024 BUDGET: *Hart motioned to approve the 2023-2024 with the notations listed above. Eaton supported. Roll call resulted in 5 ayes, 0 nays. Supervisor Gauthier declared the Resolution adopted.*

ATTORNEY ANNUAL AGREEMENT: Retainer agreement between Sanborn Township and The Law Firm of Gillard, Bauer, Mazrum, Florip, Smigelski & Gulden for 2023-2024, for \$6,292.00. *Eaton motioned to approve the retainer agreement. Hart supported. Motion carried.*

RIDGE TOWER NETWORK: Proposal was forwarded to attorney Gulden, who then contacted them with a resolution that was adopted a while back and confirmed its participation in the "Metro Act". There is a standardized permit to issue within 45 days of receiving the Metro Act application. No word received from Ridge Tower since.

ACC BALLFIELD AGREEMENT: Revised agreement between Alpena Community College, Sanborn Township, Alpena Huron Shore Little League, and Alpena Public Schools was received. Discussion of the revision and an email requesting use of the township hall for umpires to use. *Gauthier motioned to accept the revised agreement, and decline the use of the hall for umpires. Hart supported. Motioned carried.*

### NEW BUSINESS:

-TREASURY; UPCOMING FISCALLY READY COMMUNITIES WEBINAR: A free webinar designed to assist appointed and elected officials with entry and intermediate level budgeting knowledge is being held on Wednesday, March 16, 2023, from 1:30-3:00pm.

-CLEAN-UP DAY: An e-mail received from Laura Ellery-Somers requesting to know the contribution amount from each entity, including County, City and Townships. Carstens stated she had replied to the email directly reporting that Sanborn Township approved sending \$1,000.00 at the January meeting.

-MEETING DATES & TIMES: Carstens motioned that the Sanborn Township Board of Trustee's meetings for 2023-2024 to be held on the 2<sup>nd</sup> Monday of each month at 7:00pm, at the Sanborn Township Hall. Meeting dates will be 04/10/2023, 05/08/2023, 06/12/2023, 07/10/2023, 08/07/2023, 09/11/2023, 10/09/2023, 11/13/2023, 12/11/2023, 01/08/2024, 02/12/2024, and 03/11/2024. Eaton supported. Motion carried.

-DEPOSITORIES: BE IT RESOLVED, that the Board of Trustees approves the following institutions as depositories of township funds; Alpena Alcona Area Credit Union (AAACU). This resolution is offered by Eaton and supported by Hart. Roll call resulted in 5 ayes, 0 nays. Supervisor Gauthier declared the resolution adopted.

-RULES FOR CONDUCTING MEETINGS: BE IT RESOLVED, that the Board of Trustees rules for conducting meeting will follow Robert's Rules of Order as amended. This resolution is offered by Gauthier and supported by Eaton. Roll call resulted in 5 ayes, 0 nays. Supervisor Gauthier declared the resolution adopted.

-POVERTY EXEMPTIONS: Carstens motioned to accept the Federal guidelines and asset test levels for property tax. Eaton supported. Motion carried.

-SALARY RESOLUTIONS: WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and WHEREAS, the township board deems that an adjustment in the salary of the officers is warranted in consideration since township board members; salaries were last adjusted., now BE IT RESOLVED, that as of April 1, 2023, the annual salaries of the Sanborn Township Board members will be as follows:

Supervisor:	\$15,312.00	Motion-Carstens, Supported-Eaton Roll Call: 5 ayes, 0 nays
Clerk:	\$17,616.00	Motion-Gauthier, Supported-Eaton Roll Call: 5 ayes, 0 nays
Treasurer:	\$17,513.20	Motion-Gauthier, Supported-Hart Roll Call: 5 ayes, 0 nays
Trustees (x2)	\$ 2,205.00	Motion-Gauthier, Supported-Eaton Roll Call: 5 ayes, 0 nays

Supervisor Gauthier declared the Salary Resolutions adopted.

-BUDGET ADJUSTMENTS:

None.

**BILLS:**

*Motion by Carstens to approve the pre-authorized bills with check numbers **26017 through 26039** and monthly bills with check numbers **26040 through 26075**. Gauthier supported. Motion carried.*

**PUBLIC COMMENTS/BOARD CONCERNS:**

-John Kozlowski: Thanked the board and residents for the support, as he was appointed to remain the County Commissioner for District 8. Working towards getting appointed to other boards at the county.

-Mary Eaton: State Liquor Commission paperwork to review with Gauthier.

-Ken Gauthier: New Sawmill up and running on Spruce Road. Clearance from neighbors and weight restricted road was the main reason for the move.

Adjourn @ 8:49pm. Next meeting: April 10th, 2023 @ 7:00pm.