

Sanborn Township
12025 US Hwy 23 South
Ossineke, MI 49766
(989) 471-1050

**Regular Township Board of Trustees Meeting
November 10, 2022**

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie, Wayne Girard, Devin Robinette, John Moran, and John Kozlowski.

APPROVAL OF AGENDA:

Carstens motioned the approval of the agenda, with the additions added, New Business: Newsletter, Unfinished Business: ARPA Funds, and Unfinished Business: Accident Fund Audit. Stephan supported. Motion carried.

MEETING MINUTES OF October 10, 2022:

Eaton motioned to approve the minutes, with a correction to spelling of a name. Carstens supported. Motion carried.

FINALCIAL REPORT:

The financial report as of November 10, 2022, presented by: Treasurer, Mary Eaton is as follows:

AAACU General Account	\$148,007.44
AAACU Money Market Account	<u>\$507,642.55</u>
Total General Fund	<u>\$655,649.99</u>
AAACU Tax Account	<u>\$ 7,107.05</u>
Designated for Water Fund	\$ 6,701.26
Designated for future Fire Dept Equipment	\$204,633.96
Designated for Liquor Enforcement	\$ 806.37
Admin Fee Collected	\$ 6,712.70
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer Taxes: 2022-Levied	\$724,041.27
Summer Taxes: 2022-Paid	<u>\$672,765.08</u>
Summer Taxes: 2022-Due	\$ 51,276.19

CITIZENS APPEARING BEFORE BOARD:

-Devin Robinette: Residents along Ossineke Road are complaining of people parking along the side of the road to access the park, during these nice weather days to use the park.

The Township should consider allowing additional days for use of parks when weather permits. Gauthier noted that it would be up to Sherrie to unlock the parks and wouldn't need permission from the Board of Trustees. Robinette also made the Board aware of the locks age and suggested getting new locks all keyed the same to eliminate a multitude of keys, the Board agreed. Due to destruction over the winter months of the changing rooms at the Ossineke Beach Park, the Township should put clasp and locks to prevent the destruction. Board members agreed it would be a cheap way to prevent damage. Discussion of the sand blown over drive and parking area at the Beebe St. Beach Park.

CONSENT AGENDA:

Hart motioned to receive and file the consent agenda, including A) Township Law-Fahey Schultz, B) Senator Debbie Stabenow, C) Senator Gary Peters, D) Congressman Jack Bergman, E) MTA Talking Points & PAC Success, F) Charter Communications-Channel Change. Eaton supported. Motion carried.

ROADS:

Projects complete, nothing new to report.

REPORTS:

PLANNING COMMISSION & ZBA:

Chairman Prittie is still trying to get NEMCOG to come to a meeting to get the Ordinance Book finished. Prittie also noted he has two variance applications to review at the next meeting that will be held on November 21, 2022 at 7:00pm.

FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for October 2022. The department had a total of 20 runs, bringing the year-to-date total to 248. Chief Hart held a Fire Prevention awareness event at Sanborn School along with Hubbard Lake Fire Department. All the kids were able to spray water from the fire hose and was a huge success. Halloween at the Fire Hall served around 160-180 people with hot-dogs, drinks and candy and was a great night in the community.

BLIGHT ENFORCEMENT:

Officer John Moran provided the board with updates to some of the ongoing violations, including Boboltz case, Knight, Trailer Park, and the Burnham property located on Rude Road, having multiple neighbors call various board members with complaints, further action will be taken.

UNFINISHED BUSINESS:

-NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY: Discussion about Sanborn Township joining the Authority, and adoption of their Articles of Incorporation. Trustee Gary Stephan will be the designated representative, with Treasurer Mary Eaton as a stand-by representative for Sanborn Township. *A motion was made by Eaton to adopt by a majority vote the Articles of Incorporation of the NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY as written in Resolution# 2022-06. Stephan supported. Upon Roll Call Vote, the following Board of Trustee members Voted Aye: Gauthier, Eaton, Hart, Stephan, and Carstens. After unanimous support, the motion and resolution to*

adopt the Articles of Incorporation of the NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY has passed and is approved.

-ORDINANCE OFFICER BILLING: Discussions regarding charging both mileage and driving time. Clarification on the correct way to handle reimbursement forms was provided and resubmittal of monthly expense report will be provided to Clerk Carstens.

-ARPA FUNDS: Board discussion of possible projects in the community to use the ARPA Funds towards. Ideas included Paul & Babe update with lighting and sidewalks along US 23.

-ACCIDENT FUND AUDIT: Carstens stated she finished the Audit for the 2021-2022 period but received another bill for the same audit period. Gauthier mentioned that the Township had a 3-year agreement and it had since expired, so he advised Carstens to pay the bill. Carstens will reach out to Lappan Agency to clarify the charges.

NEW BUSINESS:

-MTA CLASSES: LEGISLATIVE WRAP-UP, NEW OFFICIALS TRAINING: MTA's Now You Know Lunchtime Webinar Series: Legislative Wrap-Up on December 2, from 12pm-1pm that will provide updates following the November election. New Officials Training is held on December 13, 9am-4pm at Treetops Resort in Gaylord. *Motion by Eaton to approve Carstens to attend the Training in Gaylord and allow for per-diem and mileage to be paid. Hart supported. Motion carried.*

-MTA: WHAT EVERY BOARD MEMBER SHOULD KNOW ABOUT ASSESSING: MTA is offering a half day class geared for every member of the Township Board in Gaylord on December 14 & in Lansing on December 15. *Motion made by Eaton to approve any Board member to attend and allow for per-diem and mileage to be paid. Hart supported. Motion carried.*

-BOARD OF REVIEW: Sanborn Township Board of Review to be held on Tuesday, December 13, 2022, at 7:00pm. *Motion made by Carstens to approve placement of an AD in the Alpena News of the Board of Review meeting. Stephan supported. Motion carried.*

-FAHEY SCHULTZ-WEBINAR: Informational Webinar on Industrial Hemp: What it is and What Your Township Can Do is being held on November 16th from 12pm-1pm.

-RESIGNATION OF CROSSING GUARD – DIANA NELSON: Sanborn Township received a letter from Diana Nelson stating that she will be resigning effective December 1, 2022 and will no longer be crossing students in front of Sanborn School on US 23. Carstens will be placing an AD in the Alpena News for the next two weekends and creating flyers to put around the community for a new Crossing Guard.

-MDNR – BOAT LAUNCH LEASE AGREEMENT: Sanborn Township has finally received the signed Lease agreement from the Michigan Department of Natural Resources.

NEWSLETTER: Board discussion to provide Eaton with updates for Township Newsletter, that will be sent out with Winter Tax Bills.

BUDGET ADJUSTMENTS: None at this time but will be addressed next month.

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **25811 through 25834** and monthly bills with check numbers **25835 through 25860**. Eaton supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

-John Kozlowski: Announced he will be turning in his letter of resignation to the Alpena County Clerk's Office, to decline the results of the November election. Resignation will be in effect 12/31/2022. John will then put in his name for appointment of the County Commissioner position and is asking the board for their support. After the election results, there should be a positive change in the direction of the County.

- Wayne Girard: Presented his concerns to the Board about the Pole Barn being put up across the street from his house. He has discussed this with Building Inspector Krentz and wasn't sure if the structure and size is in violation of any zoning ordinance. Further discussion will continue.

-Angela Carstens: Provided an update on election day, and noted it went much smoother than the August election, with a record turn-out of voters.

-Ken Gauthier: Spoke with Marlina from Alcona County about the cost of spraying for gypsy moths, and received several price quotes ranging from \$65 to \$88.50 per acre.

-John Moran: Knight residence is running a small engine repair business and will be providing attorney with information.

Adjourn @ 9:31pm. Next meeting: December 12th, 2022 @ 7:00pm.