

**Sanborn Township**  
12025 US Hwy 23 South  
Ossineke, MI 49766  
(989) 471-1050

**Regular Township Board of Trustees Meeting  
October 10, 2022**

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Dale Hart Jr., and Trustee: Gary Stephan. Also in attendance, Rich Prittie, Jennie Robinette, Devin Robinette, John Moran, Bonnie Friedrichs, Nicholas Wilburn, Brigette Hindrich, Donna Kowalski, Betty Reinholz, Ernie Reinholz, Jerry Meddaugh, Gail Meddaugh, and John Kozlowski.

APPROVAL OF AGENDA:

*Eaton motioned the approval of the agenda, Hart supported. Motion carried.*

MEETING MINUTES OF September 12, 2022:

*Eaton motioned to approve the minutes, with a correction in BILLS, Carstens noted that she misspoke with the final check number, and it should have been #25761. Stephan supported. Motion carried.*

FINALCIAL REPORT:

The financial report as of October 10, 2022, presented by: Treasurer, Mary Eaton is as follows:

AAACU General Account	\$122,845.22
AAACU Money Market Account	<u>\$507,211.87</u>
Total General Fund	<u>\$630,057.09</u>
AAACU Tax Account	<u>\$ 8,399.64</u>
Designated for Water Fund	\$ 6,712.76
Designated for future Fire Dept Equipment	\$204,633.96
Designated for Liquor Enforcement	\$ 615.08
Admin Fee Collected	\$ 6,637.54
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$212,804.66
Summer Taxes: 2022-Levied	\$724,041.27
Summer Taxes: 2022-Paid	<u>\$665,214.16</u>
Summer Taxes: 2022-Due	\$ 58,827.11

CITIZENS APPEARING BEFORE BOARD:

-Bonnie Friedrichs: Presented some concerning facts regarding the Spongy (Gypsy) Moth life cycle, and noted that these past two seasons have been quite destructive to the

trees in the area. Outbreaks of the spongy moth typically last 3-4 years, with the 2023 season being the area's 3<sup>rd</sup> year of the outbreak. Destruction of local trees is predicted to be heavy in de-foliage, not to mention the nuisance and staining of concrete from their defecation. Bonnie and other citizens expressed their concerns about the next season, and are asking if the board has looked into spraying the area in early spring, as eggs hatch in spring, typically between early and mid-May in much of Lower Michigan. Supervisor Gauthier stated that he has a meeting with [Marlena MacNeill](#) (Alcona Township Supervisor) in the next couple of weeks to discuss, and it will also be brought up to Alpena County Townships at the MTA-Alpena Chapter meeting, being held at Sanborn Township next Monday, 10/17/2022.

### CONSENT AGENDA:

*Eaton motioned to receive and file the consent agenda, including A) Township Law-Fahey Schultz, B) Congressman, Jack Bergman, C) MTA Talking Points, D) Communications-Channel Change. Carstens supported. Motion carried.*

### ROADS:

Nothing new to report.

### REPORTS:

#### PLANNING COMMISSION & ZBA:

Chairman Prittie noted they are continuing to work with NEMCOG and finalizing the details on the updated zoning book, including adding areas to addressing Solar Farms & Tiny Homes. Carstens questioned if we have an ordinance regarding Airbnb's/Short-term Rentals. Stephan noted that neighboring Ossineke Township does have such an ordinance. Gauthier will be talking and traveling with Ken Lobert, Supervisor of Ossineke Township later this week, and will discuss their approach to the trending short term rentals and the fees appropriated to the community that are associated with them.

#### FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for September 2022. The department had a total of 35 runs, bringing the year-to-date total to 228.

Chief Hart interviewed William Harrison who has an EMT-B medical license, along with a fire fighter 1 & 2 certification. Harrison comes from Eglin Florida with 20 years of service. *Supervisor Gauthier motioned to approving Mr. Harrison to be put on the Sanborn Township Fire Department as a fire-fighter and a medical responder on a 6-month probation period. Eaton supported. Motion carried.*

Chief Hart noted that he was finally contacted by Nicholas Golbeck, and he stated that he has moved out of the area. Nicholas is no longer on the Sanborn Township Fire Department. Chief Hart and the Sanborn Township Fire Department will be doing a Fire Prevention demonstration along with Hubbard Lake Fire Department at Sanborn School on October 20, 2022. Chief Hart is requesting up to \$500.00 for fire prevention materials and noted that Hubbard Lake has given a check for \$350.00 for the demonstration materials. *Eaton motioned for the board to approve up to \$500.00 for the Fire Prevention materials needed for the demonstration at Sanborn School. Stephan supported. Motion carried.*

#### BLIGHT ENFORCEMENT:

Officer John Moran provided the board with updates to some of the ongoing violations, including Arlyn Boboltz, Marc Knight, and Shawn & Chelsey Burnham. Discussions regarding Frey residence and the trailer park were brought up and what can be done, or should be done for basic safety of property and residence structures. Officer Moran provided the board with business cards that were made up and also suggested possibility of writing tickets, instead of our attorney. Further discussion will happen in the future.

### UNFINISHED BUSINESS:

-TOWNSHIP AUDIT (04/01/2021-03/31/2022): Clerk Carstens provided copies of the final audit report that was done by SOME CPA's. As noted in "Other Comments" from the letter "COMMUNICATION WITH THOSE CHARGED WITH FOVERNANCE AT THE CONCLUSION OF THE AUDIT" dated 9/19/2022, the Township is recommended to consider increasing their capitalization threshold to either \$1,500 or \$2,000. The auditors note that the current threshold is too low, and this will effectively reduce the administrative burden of complying with the capitalization requirement. Treasurer Eaton will investigate this recommendation further. Clerk Carstens will be working with SOME CPA's to create and update our account numbers to the MICHIGAN DEPARTMENT OF TREASURY UNIFORM CHART OF ACCOUNTS FOR LOCAL UNITS OF GOVERNMENT that is to be used for Generally Accepted Accounting Principles (GAAP) as required by Michigan Law in November 2020. There were no difficulties encountered by SOME CPA's in performing the Audit.

### NEW BUSINESS:

-NEMCOG-ANNUAL DUES: Carstens presented the board with the Invoice for Membership Services FY2023 (10/1/2022-9/30/2023) for the requested amount of \$1,054.00. This is an increase of 10% from the previous year. *Eaton motioned to approve and continue the membership with NEMCOG for FY2023 for the amount of \$1,054.00. Stephan supported. Motion carried.*

-NORTHEAST MICHIGAN MATERIALS MANAGEMENT AUTHORITY: During the Intergovernmental Meeting that was held at Charter Township of Alpena on October 6<sup>th</sup>, there was a Topic Presentation, Discussion, and Action Proposal for Recycling in Alpena County. Copies of the Draft Articles of Incorporation have been provided to the Board and will be discussed and voted on at the November 10<sup>th</sup> meeting.

-ACCIDENT FUND-AUDIT: Carstens received an Audit request for the Accident Fund Insurance Policy.

-MTA CHAPTER MEETING-10/17/2022 @ SANBORN TWP 7:00PM: Sanborn Township is hosting the quarterly meeting. Laura Ellery-Somers, President of the Chapter sent the agenda earlier today. Carstens and Eaton will coordinate to provide beverages and snacks, along with setting up for the meeting.

-ELECTION COMMISSION MEETING: Following the Board of Trustee's meeting tonight, the Election Commission that is made up of the Township Supervisor, Treasurer, and Clerk will hold their meeting to appoint election inspectors for the upcoming General Election on November 8, 2022.

-SNOW PLOWING: Supervisor Gauthier spoke with Matthew Barkley about the upcoming snow season. Barkley stated he would sign a contract for the same amount as the previous year for snow removal. Carstens noted the contract for the 2021-2022 season was for \$2,800.00; ½ down, and the remainder paid at the end of the season. *Eaton motioned to accept a signed contract from Barkley for \$2,800.00 for snow removal for the 2022-2023 season. Hart supported. Motion carried.* Carstens will prepare and send the contract to Barkley for signature.

BUDGET ADJUSTMENTS: None

BILLS:

*Motion by Carstens to approve the pre-authorized bills with check numbers **25762 through 25784** and monthly bills with check numbers **25785 through 25810**. Hart supported. Motion carried.*

PUBLIC COMMENTS/BOARD CONCERNS:

-Bonnie Friedrichs and others continued with concerns of the spongy (gypsy) moths. Some citizens couldn't hear details of talks earlier.

-Angie Carstens shared details of an event being held at the APlex on Wednesday 10/12/2022 from 9am-12pm to discuss a Statewide Housing Plan with several presenters from different State of Michigan organizations.

-Ken Gauthier read key points from the full text of the 3 proposals that are on the ballot for the November 8<sup>th</sup> General Election.

-John Kozlowski, County commissioner for both Sanborn and Ossineke Townships, also known as District 8 stated once again that he is not running (due to conflict with his position at the Base), but he is on the ballot. If he is elected, as he is the only name listed on the ballot, he will have to resign on 12/31/2022. The position would then need to be filled within 30 days, and he intends to put his name in on 1/2/2023 to be appointed to fill the position as County Commissioner for District 8. Kozlowski mentioned receiving proposed budget numbers for the upcoming year and noted they are in the red, and certain resolutions from the 1980's have been violated pertaining to funds. Bonnie Friedrichs (former Alpena County Clerk) stated she tried to warn the Commissioners about not having the money they were spending. Due to the mismanagement of funds, there are talks of asking residents for a milage to cover for the deficit. If nothing changes and the shortfall continues, it is projected within 4 years the State will take over the county.

Adjourn @ 8:48pm. Next meeting: November 10th, 2022 @ 7:00pm.