

**Sanborn Township**  
12025 US Hwy 23 South  
Ossineke, MI 49766  
(989) 471-1050

**Regular Township Board of Trustees Meeting**  
**June 13, 2022**

Supervisor Gauthier called the meeting to order at 7:01pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, and Trustee: Gary Stephan. Not in attendance was Trustee: Wayne Liske, excused. Also in attendance, John Moran, Quintin Meek, Dale Hart Jr., Rich Prittie, John Kozlowski, Ashley Kolnowski, and Jennie Robinette.

**APPROVAL OF AGENDA:**

*Eaton motioned the approval of the agenda with the addition of E) Devin Robinette proposal, F) MTA Dues, and G) Accident Fund bill under New Business, Stephan supported. Motion carried.*

**MEETING MINUTES OF May 9, 2022:**

*Eaton motioned to approve the minutes as presented Stephan supported. Motion carried.*

**FINALCIAL REPORT:**

The financial report as of June 13, 2022, presented by: Treasurer, Mary Eaton is as follows:

AAACU General Account	\$189,510.49
AAACU Money Market Account	<u>\$406,221.76</u>
Total General Fund	<u>\$595,732.25</u>
AAACU Tax Account	<u>\$ 134.81</u>
Designated for Water Fund	\$ 6,648.64
Designated for future Fire Dept Equipment	\$204,633.96
Designated for Liquor Enforcement	\$ 816.08
Admin Fee Collected	\$ 17,841.86
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$106,403.54

**CITIZENS APPEARING BEFORE BOARD:**

Quintin Meek from Lappan Agency provided the board with the proposed Michigan Township Participant Premium of \$10,927.00 and Accident Fund of \$1,941.00 for Insurance Premium Renewal. Discussion of an optional cyber liability premium to help mitigate cyber risk, the board will review this in more detail in the future. Meek explained the Grants available in the next cycle, (Fall

2022) and encouraged the board to take advantage of them. Due to rising cost, the board and fire chief will need to evaluate the values as listed within the policy to be sure the values are accurate to reflect replacement cost. *Stephan motioned to renew policy, while the values can be updated as we receive them, Carstens supported. Motion carried.*

### CONSENT AGENDA:

*Eaton motioned to receive and file the consent agenda, including A) Senator Gary Peters, B) Representative Jack Bergman, C) Fahey Schultz, D) MTA Board Talking Points, E) Charter Communications, F) FEMA, and G) Treasury. Stephan supported. Motion carried.*

### ROADS:

Nothing new.

### REPORTS:

#### PLANNING COMMISSION & ZBA:

Chairman Prittie discussed the Planning Commission special workshop meeting that was held on 6/6/2022. Keith Krentz and Harry Harvy were in attendance to discuss possible issues with the tiny house trend and the fact that permits aren't required for structures under 200 square feet. Discussion on the property zone for proposed bird sanctuary and when the zoning in that area had been presented and approved, possibly sometime in 2015. Prittie to work on and present a proposal to the Board to have NEMCOG help with the updates needed for the new zoning book. Next meeting scheduled will be a Public Hearing, to review applications for Special Land Use Permit and Adult-Use Retail Sales of Marijuana on 6/27/2022.

#### FIRE DEPARTMENT:

Fire Chief Dale Hart Jr. presented the board with the Fire Report for May 2022. The department had a total of 23 runs, bringing the year to date total to 124. Of the calls in the month of May, 18 were medical, 1 grass fire, 1 building fire, 2 unauthorized burning, and 1 false call. Tony & Elise Hoffman are no longer with the fire department, as they have moved downstate. The department held a going-away gathering in recognition for their service. New Sign on the Fire Department has been installed by Omega and looks great.

#### BLIGHT ENFORCEMENT:

Officer Moran provided reports, filings, and pictures of 4 new Blight Ordinance Violations. Violations included Marc Knight of 121 Shawlani, Aryin Boboltz of 115 Shawlani, Darryl Haver mahi of 107 Shawlani, William & Elka Mahalak of 11793 US 23. Mahalak property has since been cleaned up. On 6/23/2022 Sanborn Township Attorney, Timothy Gulden sent a letter to Ms. Amanda Abbott of 2761 State St., Ossineke, MI, that states she is in violation of a previous 10/08/2020 judgment. On 6/27/2022 Attorney Gulden sent a letter to Pauline Normington of 2785 State St., Ossineke, MI, and the property has since been cleaned up.

## UNFINISHED BUSINESS:

-MARIJUANA ORDINANCE: Planning Commission to hold Public Hearing on 6/27/2022 at 7:00pm. Notice was published in The Alpena News on 6/11/2022 and notice was also mailed out to property owners within 300' of the proposed property for the Adult-Use Retail Sales of Marijuana via Clerk Carstens.

-FEMA Maps: Supervisor Gauthier provided maps to Clerk Carstens to be taken to Garant's Office Supply for copies to be made for Building & Zoning Official Keith Krentz. Original copies to be filed.

-HANDICAPPED FISHING PIER: Trustee Stephan updated the Board on the progress of the final phase of parking, sidewalks, fencing, grading, trees planted, and grass seed being planted. Final bill from Tessmer for \$50,000.00 has been received. The DNR will hold onto the Erosion Permit until grass reaches 3" tall. *Stephan motioned to pay Tessmer, but to hold back \$5,000.00 until the Erosion Permit has been released by the DNR, Eaton supported. Motion carried.*

## NEW BUSINESS:

-DNR - LEASE: Supervisor Gauthier stated that the DNR has yet to pick-up the signed agreement, and that he would be contacting them to either deliver to them or be sure they come to pick up the agreement.

-BALL DIAMOND-VETERAN'S FIELD: ACC's Cindy DeRocher informed Supervisor Gauthier she did an inspection of the field and stated she was impressed with how good of shape the field is in.

-COSTAL RESILIENCE MATCHING GRANT PROGRAM: With matching funding from Michigan's Coastal Management Program, the nonprofit Land Information Access Association (LIAA) is working with coastal communities across Michigan to help with challenges of changing shorelines. Trustee Stephan suggested a project of dredging the mouth of the Devil's River, and is going to look into the program.

-MTA - CLASSES: Michigan Townships Association is offering 3 classes in July. Defining Your Township's Land Use Future held on July 11<sup>th</sup>. Strategic Planning for Townships and Making Your Meetings More Effective to be held on July 12<sup>th</sup>.

-DEVIN ROBINETTE: Lawncare & Home Maintenance Services provided by Devin Robinette proposed a 10% increase for services due to inflation costs. *Stephan motioned to accept the 10% proposal for services, Carstens supported. Motion carried.*

-MTA INVOICE: *Stephan motioned to accept and pay the Annual dues for 7/1/2022-6/30/2023 and Legal Defense Fund contribution (LDF) Invoice from the*

Michigan Townships Association (MTA) for the total amount of \$1,424.81 due by 7/1/2022, Eaton supported. Motion carried.

-ACCIDENT FUND: Stephan motioned to accept and pay the Accident Fund Premium Renewal for policy term 7/1/2022 - 7/1/2023 for the total amount of \$1,960.00 due by 7/2/2022, Eaton supported. Motion carried.

BUDGET ADJUSTMENTS: None

BILLS:

Motion by Carstens to approve the pre-authorized bills with check numbers **25544, 25563 through 25579** and monthly bills with check numbers **25580 through 25612**. Eaton supported. Motion carried.

PUBLIC COMMENTS:

- John Kozlowski: Explained an issue he’s been dealing with in regards to his running to keep his seat as County Commissioner. After the deadline to withdraw, he was informed that due to his federal position at the Alpena Combat Readiness Training Center (CRTC), he isn’t allowed to run for a partisan position. He will still be on the August ballot, without an opponent, and therefore will more than likely also be on the November ballot. He stated that if he wins, he will be forced to resign by 12/31/2022. The Board of Commissioners will then have to appoint someone and fill the vacancy within 30days. Kozlowski plans to put his name in for the appointment, possibly to be held at the January meeting.
- Mary Eaton: Suggested the township look into costs of creating a Pickle-Ball court for community members of all ages to use at the ShinGaBaShores park area. ARPA money and/or Grant monies might be able to fund this project.
- Gary Stephan: Swings and bridge belting need to be fixed at the ShinGaBaShores playground area. Stephan and Hart have some belting that could be modified to fix the bridge.
- Ken Gauthier: The copier he is using on a trial basis from Miller is still causing issues, he will be calling to see what can be done.
- John Moran: Suggested using “I was here” stickers to place on doors of property, but discussion found that someone could just throw it away and state they never saw it. Moran also suggested sending post cards to those who follow the guidelines and resolve the blight issues. Carstens suggests that Moran set up an email ([sanborntwpblightofficer@gmail.com](mailto:sanborntwpblightofficer@gmail.com)) to be able to communicate with both attorney & community members, and also for keeping record of events.

Adjourn @ 10:01pm. Next meeting: July 11th, 2022 @ 7:00pm.