

**Sanborn Township**  
12025 US Hwy 23 South  
Ossineke, MI 49766  
(989) 471-1050

**Regular Township Board of Trustees Meeting**  
**May 9, 2022**

Supervisor Gauthier called the meeting to order at 6:58pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Wayne Liske, and Trustee: Gary Stephan. Also in attendance, Rich Prittie, John Moran, Nicholas Wilburn, Michael Bayue, Jennie Robinette, Bonnie Friedrichs, Don MacMasters, Cindy DeRocher.

**APPROVAL OF AGENDA:**

Gauthier added returned copies of Road Agreements from the Alpena Co. Road Commission to REPORTS, and DNR lease agreement to NEW BUSINESS. *Liske motioned to approve the agenda, Eaton supported, motion carried.*

**MEETING MINUTES OF APRIL 11, 2022:**

*Liske motioned to approve the minutes as presented Eaton supported. Motion carried.*

**FINALCIAL REPORT:**

The financial report as of May 9, 2022, presented by: Treasurer, Mary Eaton is as follows:

AAACU General Account	\$205,782.40
AAACU Money Market Account	<u>\$406,083.91</u>
Total General Fund	<u>\$611,866.31</u>
AAACU Tax Account	<u>\$ 134.81</u>
Designated for Water Fund	\$ 6,660.20
Designated for future Fire Dept Equipment	\$204,633.96
Designated for Liquor Enforcement	\$ 827.64
Admin Fee Collected	\$ 17,841.86
Designated for Parks & Recreation	\$ 0.00
ARPA Funds	\$106,403.54

**CITIZENS APPEARING BEFORE BOARD:**

- 1) Bonnie Friedrichs reported to the board that she was visited by blight enforcement officer for vehicle in yard that was marked for sale. She stated that Mr. Moran was very polite and just wanted to explain the ordinance policy. Friedrichs asked the board if the blight ordinances were available

on our website, and no board members were aware if they are or aren't at this time, as we are still adding to it.

- 2) Don MacMaster, President of ACC (Alpena Community College) & Cindy DeRocher, Athletic Director of ACC appeared before the board with the idea of starting up and offering Men's Baseball to their list of athletic programs available for students. Veteran's Field located in Sanborn Township is in great shape considering it not being in use for some time. Discussions about the repairs, maintenance, power bill, and insurance were discussed with the board members. *Liske motioned to allow ACC to use the field for Men's Baseball with details to be created in a written agreement between Supervisor Gauthier and President MacMaster, Eaton supported, motion carried.*

### CONSENT AGENDA:

*Liske motioned to receive and file A) Senator Gary Peters, B) MTA Talking Points, C) MTA Insights, and to have discussion of D) Letters from; Esther Kindt, Kathy Medeiros, and Claire Potrykus all from City-View Subdivision. Carstens supported. Motion carried.*

Blight Enforcement Officer, John Moran has been in talks with Kindt and will be meeting with attorney on 5/10/2022 to see if there is already an order in place for the properties in violation, and to see if any additional violations can be implemented.

### ROADS:

Holcomb Creek Culvert is to be replaced during the road construction this summer. Alpena County Road Commission provided copies of the signed agreements for this year's projects.

### REPORTS:

#### PLANNING COMMISSION & ZBA:

Chairman Prittie stated the board is still working on updating the zoning ordinance book. Discussion of dates for adult-use applications to be accepted along with special land use permits and public hearing. Carstens to talk with attorney for clarification. Next scheduled meeting to be held Monday, May 16, 2022 @ 7:00pm.

### FIRE DEPARTMENT:

Trustee Gary Stephan presented the STFD Report for April 2022, in Chief Dale Hart Jr's absence. Total of 20 medical calls, and 2 grass fires for the month of April, bringing the total for the year up to 101 runs, compared to 89 runs last year to date.

Discussion then began for the Renewal of 1 mill for Fire Department Equipment Acquisition Purposes, that will appear on the August 2, 2022, ballot. *Eaton motioned for a Resolution to Adopt (Resolution #2022-04) the SANBORN TOWNSHIP RENEWAL OF 1 MILL FOR FIRE DEPARTMENT EQUIPMENT ACQUISITION PURPOSES, Liske supported. Upon a Roll Call Vote, the following*

*voted AYES: Supervisor: Ken Gauthier, Treasurer: Mary Eaton, Trustee: Wayne Liske, Trustee: Gary Stephan, Clerk: Angie Carstens. NAYES: None. Supervisor Gauthier declared the Resolution adopted.*

The quote for new exterior signs for STFD, to be created and installed by Omega Sign & Electric came in higher than previously quoted. Total for signs will now be \$751.00. Eaton motioned to pay the updated price and have them be installed, Carstens supported, motion carried.

**BLIGHT ENFORCEMENT:**

Officer Moran provided reports, filings, and pictures of 4 new violations. Addresses in violation are the following: 10840 US Hwy 23 South, 10897 Ossineke Road, 2785 State Street, and 10822 Ossineke Road. Three Final Notice's were also filed: 2761 State Street, 2830 State Street, and 10575 Ossineke Road. Discussions about the Frey property and questions arose about a possible grandfather clause from around 1980 when the property was in use as a junkyard and cars were crushed on the property. Officer John Moran is scheduled to talk with the township attorney on 5/10/2022 on this and other matters.

**UNFINISHED BUSINESS:**

**-COPIER:** Supervisor Gauthier has a copy machine on a trial run from Miller Office Supply, as his couldn't be fixed. The new copy machine hasn't been the smoothest working machine, and Gauthier is undecided if the township should purchase it at a cost of \$1,250.00. *Carstens motioned for Gauthier to decide if and when he's satisfied with the copy machine to purchase it from Miller Office Supply, Eaton supported, motion carried.*

**-AUTHORIZATION FOR CLERK & SUPERVISOR TO SIGN DEEDS ON**

**BOUNDARY:** A QuickClaim Deed drafted by the Township attorney Timothy M. Gulden between Sanborn Township (Grantor) and joint tenants Shaun D. Rogers and Kayla R. Ruzicka (Grantees) will need to be signed by Clerk Carstens and Supervisor Gauthier for the Devil's River Handicap accessible park area. Discussion about placement of posts being set approx. 1' inside the Township property line. Supervisor Gauthier and Trustee Liske to ask contractor for clarification. *Liske motioned for Clerk Carstens and Supervisor Gauthier to set up a meeting date with attorney Gulden to sign the deeds on boundary, Eaton supported, motion carried.*

**-FEMA ORDINANCE 2022 FLOOD MAPS:**

Clerk Carstens presented the updated FEMA Flood Maps that will go into effect on June 1, 2022. Carstens with the help of Matthew Occhipinti of EGLE drafted an Ordinance Amendment (*Ordinance #2022-02*) to update the flood maps from the existing November 16, 2011, maps. *Liske motioned for a Resolution to Adopt (Resolution #2022-05) the Ordinance Amendment, Eaton supported. Upon a Roll Call Vote, the following voted AYES: Supervisor: Ken Gauthier, Treasurer: Mary Eaton, Trustee: Wayne*

*Liske, Trustee: Gary Stephan, Clerk: Angie Carstens. NAYES: None. Supervisor Gauthier declared the Resolution adopted.*

### **NEW BUSINESS:**

**-CLERK COMPUTER:** On 4/26/2022 Clerk Carstens had 1010 Technologies remote-in to the PC via Fix-It IT, to attempt to solve any underlying issues before purchasing and installing the new QuickBooks software, do to several forced shut-downs, various error reports, including not being able to back-up, and an extremely slow processor. 1010 Technologies couldn't pin-point the problem and would provide a quote to present to the board before tonight's meeting. Carstens' provided their quote along with another quote from DesignTeam Media Consultants (the IT company she works with at Building Express). After some discussion, *Liske motioned to approve the purchase (quote) from 1010 Technologies, Stephan supported, motion carried.*

**-PLANNING & ZONING FOR SOLAR ENERGY:** EGLE is sponsoring a Solar Energy Webinar Training via Zoom and other in-person sessions at no cost. Eaton and Moran stated they would be attending.

**-MTA: GAIN A BETTER UNDERSTANDING OF TOWNSHIP PLANNING & ZONING:** Michigan Townships Association is bringing back Basic Elements of an Effective Planning & Zoning Workshops. There are several in-person classes available, and a recorded version will be available in June through September 1, 2022.

**-GYPSI MOTH SPRAYING:** Concerns of another destructive year for the defoliation of trees is expected, as the cycle of infestation lasts typically 2-3yrs. Supervisor Gauthier stated he will check with County Commissioners if there is a program planned for this year for spraying to control the destruction of our trees and forests.

**-DNR LEASE:** The Michigan Department of Natural Resources has sent Sanborn Township an updated Lease #PRD-L-002-2022 agreement for the purpose of allowing the DNR to operate and maintain the Devil's River boating access site. Discussions concerning the verbiage of the insurance and liability sections of the lease, and Clerk Carstens is to send a copy to our agent for review. *Liske motioned to allow Supervisor Gauthier and Clerk Carstens to sign the lease, Eaton supported. Motion carried.*

**BUDGET ADJUSTMENTS:** Clerk Carstens noted that the annual salaries budgeted for Crossing Guards will be increased by \$2.00, due to rounding adjustments for monthly wages.

### **BILLS:**

*Motion by Liske to approve the pre-authorized bills with check numbers 25509 through 25528 and monthly bills with check numbers 25529 through 25561. With Check #25544 being Un-Used (was set aside for Mulch payment to driver on*

*5/6/2022, but final load was canceled. Michigan Bark Products will be sending an invoice in the mail). Liske questioned Check #25518 made out to MCI - A Verizon Company: 3<sup>rd</sup> party phone billing, and asked Clerk Carstens to call the company for clarification. Eaton supported. Motion carried.*

**PUBLIC COMMENTS:**

-Devin Robinette noted that at a recent visit to Shingaba, there are several repairs that need to be addressed, along with the removal of the old material and new mulch needing to be spread.

-Gary Stephan has been approached to see if Sanborn Township has an ordinance pertaining to rules and regulations for Food Trucks. He will provide the Planning Commission with reports from other Townships at next week's meeting.

-Mary Eaton mentioned the unknowns of the thickness of the new playground mulch and if there are requirements and or recommendations for thickness.

-Ken Gauthier noted that at the County Wide Clean-up Day there were only 4 Supervisors and 1 Commissioner who volunteered, and if we as a county want to continue offering it, we need more volunteers. June 4<sup>th</sup> is Electronics Recycle Day.

Adjourn @ 9:44pm. Next meeting: June 13th, 2022 @ 7:00pm.