

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
December 14, 2020

Supervisor Gauthier called the meeting to order at 7:00 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Gary Stephan. Others in attendance included Fire Chief Dale Hart.

APPROVAL OF AGENDA

Liske made motion to approve the agenda with an addition to New Business – E) Chair. Eaton supported the motion. Motion was carried.

November 9, 2020 MEETING MINUTES.

Eaton made motion to approve minutes. Liske supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of December 14, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$136,463.49
AAACU Money Market Account	<u>\$205,087.14</u>
Total General Fund	<u>\$341,550.63</u>
AAACU Tax Account	<u>\$201,088.77</u>
Designated for Water Fund	\$ 6,471.91
Designated for future Fire Equipment	\$189,986.01
Designated for Liquor License Enforcement	\$ 736.32
Designated for Parks & Rec	\$ -0-
Summer Taxes Levied	\$ 672,828.13
Paid	<u>\$ 613,136.22</u>
Still Due	\$ 59,691.91
Winter Taxes Levied	\$1,251,865.03
Paid	<u>\$ 217,905.72</u>
Still Due	\$1,033,959.31

CITIZENS APPEARING BEFORE THE BOARD

Gauthier read a letter from Marilyn Franks, 10604 Adams St., Ossineke concerned with the intersection at Griffin Street and Adams Street from this past summer. Citizens are using the location as their own private beach and at times there have been a dozen cars parked off the road. There are also 4-Wheelers ripping down the street and over the berm, which has caused erosion on the berm. After much discussion Gauthier will address the issue with Alpena County Road Commission for input to solve the issue.

CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion carried.

ROADS

A. Billing for Road Projects

Gauthier provided handout regarding billing of road projects.

REPORTS

A) Planning Commission & ZBA

Gauthier read letter from Tammy Sumerix-Bates, Alpena County Board of Commissioners, regarding Alpena County Youth and Recreation 2021 Grant Recipient for the Volleyball Grant Sanborn Township received. Gauthier signed and returned grant agreement to the County Commissioners' Office as requested. Souva emailed current audit information and Lappan Insurance provided a copy of Sanborn Township's liability insurance.

Liske stated paperwork will be sent to Sanborn Township after the first of the year regarding the DNR Fishing Pier grant. At that time Huron Engineering will apply for permits and process for bids will begin.

B) Fire Department Report

Fire Chief Hart provided handout and reported 19 runs during the month of October. Of the calls, 16 were medical, 2 power lines down and 1 stove fire. This brings their total to 218 runs this year to date compared to 198 runs last year.

Fire Chief Hart stated that Mark Hall, 911 director, said vaccines are coming next week. Hart is calling fire department personnel to see who would like the vaccine. Hart also provided handout regarding same.

Fire Chief Hart also addressed the board to purchase five 800 MHz radios for \$8,857.50 which would provide everyone on Sanborn Township Fire Department with a hand held radio. Liske made motion to purchase five 800 MHz radios for \$8,857.50. Eaton supported the motion. Motion carried.

C) Ordinance Enforcement Report

Gauthier talked to Lori Champagne regarding 11792 US 23 South, Ossineke. Champagne stated she is trying to get ahold of Rich Prittie, Planning Commission Chairperson, to apply for a change of use regarding residence.

Further discussion took place regarding issuing zoning permits and zoning enforcement.

UNFINISHED BUSINESS

A) Cousineau Plumbing & Heating/Rental and Hall

Gauthier provided billing for repairs to rental and township hall. Gauthier stated the insurance company called on rental property to ask if the issue was fixed and it has been complete.

B) Roof on Back Hall

Gauthier stated insurance company also asked about the moss on the roof of township hall and Gauthier stated this will be taken care of in the spring 2021.

C) Shin-ga-ba Shores Billing

Gauthier provided updated billing and stated contractor still has about 10 hours to complete Shin-ga-ba Shores project in the spring 2021. Liske made motion to pay James Skierski, \$4,000 towards remaining balance of bill. Eaton supported the motion. Motion carried.

The remaining balance of \$1,533.92 will be paid when project is finished.

NEW BUSINESS

A) Designated Assessor

Gauthier provided handout regarding paperwork on Designated Assessor and discussion addressed issue. Gauthier made motion to approve Allen Burg as Designated Assessor for Sanborn Township. Stephan supported the motion. Motion carried.

B) Summer Tax Collection

Liske made motion that we do not enter into Summer Tax agreement. Eaton supported the motion. Motion carried.

C) Al's Aerial Spraying

Gauthier provided handout regarding Al's Aerial Spraying for our information. Years ago Sanborn Township participated in an Alpena County wide spray.

D) MTA – New Officials Training

Dec 15 or 17 or Jan 12 or 14 Treasurers/Trustees

Dec 14 or 16 or Jan 11 or 13 Clerks/Supervisors

Gauthier provided handout regarding the above. Gauthier made motion to allow anybody on Sanborn Township board to attend MTA New Officials Training and to be reimbursed. Liske supported the motion. Motion carried.

Stephan's also participated in free training from Fahey Schultz Rhodes PLC on December 9, 2020 and is already registered for MTA New Officials Training.

E) Chair

Eaton stated she would like to purchase chair from Clerk's office that is no longer being used. Souva made motion to sell chair for \$50 to Eaton. Stephan supported the motion. Motion carried.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized payments with check numbers 24660 through 24696 and monthly bills with checks numbers 24697 through 24729, with 24695 and 24717 voided. Eaton supported motion. Motion carried.

PUBLIC COMMENTS

None

Meeting adjourned at 9:05 p.m.

Next meeting will be January 11, 2021 at 7:00 p.m.

Vicky Souva
Sanborn Township Clerk