

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
November 9, 2020

Supervisor Gauthier called the meeting to order at 7:00 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Patricia Sampier. Others in attendance included Fire Chief Dale Hart, Bill Estlack, Pat and Ed Buck, Gary and Connie Stephan, Commissioner John Kozlowski and Devin Robinette.

APPROVAL OF AGENDA

Liske made motion to approve the agenda with an addition to Unfinished Business - Newsletter. Eaton supported the motion. Motion was carried.

October 12, 2020 MEETING MINUTES.

Eaton made motion to approve minutes. Sampier supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of November 9, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$195,337.67
AAACU Money Market Account	<u>\$204,967.62</u>
Total General Fund	<u>\$400,305.29</u>
AAACU Tax Account	\$ 1,822.64
Designated for Water Fund	\$ 6,484.96
Designated for future Fire Equipment	\$189,986.01
Designated for Liquor License Enforcement	\$ 803.32
Designated for Parks & Rec	\$ -0-
Summer Taxes Levied	\$672,828.13
Paid	<u>\$611,262.33</u>
Still Due	\$ 61,565.80

CITIZENS APPEARING BEFORE THE BOARD

Patricia Buck stated she did receive a phone call from Ken Gauthier on October 20, 2020 stating he is working with township attorney and our issues would be taken care of. I took this as a gentlemen's agreement and received nothing in writing and decided not to pursue going to an attorney in hopes that something was going to be done. I don't believe the person across the street has ever applied for a Special Land Use Agreement. Is anything being done? Ken Gauthier stated he talked to Lori, who needs to contact Rich Prittie, Planning Commission Chairperson, which hasn't been done to date. Pat Buck is questioning why is Zoning Ordinance enforcement not being done and if it is Jim Nye's position, then

what is he doing? Pat has been questioning this for 3 months and nothing has changed. Pat Sampier questions whether Jim Nye is doing his job and stated Nye never calls the Planning Commission. Pat Sampier also invited Jim Nye to the Planning commission meeting this month. There is also a Zoning Ordinance issue with the driveway on the corner lot.

Gauthier stated something is being done, it just takes time. Letter from township attorney was mailed out on October 15, 2020 regarding the campers on the corner lot. Sampier shared letter that attorney had sent and resident was supposed to contact attorney or Ken Gauthier immediately and still nothing has been done to issue tickets or pursue.

Estlack stated that Tim Gulden, Attorney, needs to be contacted to issue ticket. Tickets can be posted on door and mailed and that is considered a service and then can be sent to court.

CONSENT AGENDA

Liske motioned to receive and file the correspondence. Sampier supported the motion. Motion carried.

ROADS

A. Ossineke Road Project – Gauthier stated project is nearly completed.

REPORTS

A) Planning Commission & ZBA

Sampier stated the Fishing Pier grant points were up to 215 with adjustments that were made. The list of grants has not been completed yet but with Sanborn Township's grant application receiving so many points it is looking promising.

Sampier presented a handout to the Board of Trustees regarding items that she feels were on her to-do list and should still be complete even though she will be leaving the Board. Sampier did wish the Board well and feels after 6 years as Trustee she did learn a lot.

B) Fire Department Report

Fire Chief Hart provided handout and reported 13 runs during the month of October. Of the calls, 10 were medical and 3 structure fires. This brings their total to 199 runs this year to date compared to 173 runs last year.

Chief Hart attached an estimate of \$675.00 for signs in front of the fire hall from Omega Sign. Chief Hart also attached the clipping from The Alpena News regarding the Jaws training held with Hubbard Lake Fire Department. The fire department received pagers and radios from Mark at 911. These are the 800 radios the fire departments are switching to at the beginning of December.

Sampier questioned what is going on regarding Alpena Township and Alpena City Fire Department. Chief Hart shared what he has heard. Kozlowski discussed what knowledge he had regarding same.

C) Ordinance Enforcement Report

Estlack gave updated report regarding blight issues he's been addressing. Estlack stated Lake State Railroad still has a pile of railroad ties that need to be removed before winter.

1) Letter from Attorney to Elizabeth Swalis

Gauthier provided letter from township attorney that was mailed to 3 different addresses regarding Sanborn Township Zoning Ordinance Violations to Ms. Elizabeth M. Swales.

UNFINISHED BUSINESS

A) Edgar Patino – Zoom meeting Nov 10th, Coastal Flood Risk Update

Gauthier provided handout regarding same if interested, link is provided. Zoom meeting is November 10, 2020 from 1:00-2:30 p.m.

B) MTA – Open Meetings Act Update and New Officials Training

Gauthier provided handouts regarding dates and information.

C) Newsletter

Eaton provided updated newsletter to be inserted with winter tax bills. Sampier made motion to approve newsletter with one correction. Eaton supported the motion. Motion carried. Eaton asked board to approve a 1% Administration fee to winter tax bill to cover postage. Gauthier made motion to add 1% Administration fee. Liske supported the motion. Motion carried.

NEW BUSINESS

A) Estimate on well piping at rental house

Gauthier provided estimate from Cousineau Plumbing & Heating, Inc. to replace water service pipe from well pit to rental house. Gauthier stated it was brought to his attention from the Insurance Inspector that unless this was taken care of the insurance company stated if there was any damage it would not be covered. Liske made motion to hire Cousineau Plumbing & Heating, Inc. to finish water line service on rental property for \$1,895.00. Eaton supported the motion. Motion carried.

B) Faucet in Ladies rest room – plugged

Gauthier stated Cousineau Plumbing & Heating will replace the faucet in Ladies Rest Room.

C) Replace Furnace Filters

Gauthier stated Cousineau Plumbing & Heating will replace furnace filters.

D) Check roof – by Insurance Inspector

Gauthier stated there is moss on the roof and someone will need to check that out, possibly putting it in next year's budget.

E) Advertise for December BOR, December 15, 2020

Gauthier stated advertisement for December 15, 2020 BOR should run for 3 days. Liske made motion to advertise the December 15, 2020 BOR. Sampier supported the motion. Motion carried.

Liske brought up the timer switch for outdoor lights that runs out of their office needs to be changed and stated Smith Electric can make the changes. Liske made motion to contract Smith electric for \$150 or less to change timer switch to manual switch in township hall. Eaton supported the motion. Motion carried. Liske will contact Smith Electric.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized payments with check numbers 24615 through 24637 and monthly bills with checks numbers 24638 through 24659, with 24636 and 24642 voided. Eaton supported motion. Motion carried.

PUBLIC COMMENTS

Commissioner Kozlowski stated they wrapped up the Alpena County budget meetings and shared Alpena County budget details.

Gary Stephan stated he received his paperwork regarding being duly elected as Sanborn Township Trustee. Stephan stated the Ossineke Chamber of Commerce cancelled the Santa event. Stephan also thanked Pat Sampier for all her years of service and presented her with a gift from himself and Connie Stephan for all that she's done on the Ossineke Chamber of Commerce and Board of Trustees.

Liske asked if the tree at the changing station at park was ever removed and Gauthier said he had contacted the contractor but it has not been done.

Pat Buck stated she didn't realize Sanborn Township owned a rental property. Gauthier provided information.

Gauthier stated ditching material went into the cemetery to fill holes and has been receiving calls regarding same. Devin Robinette stated while he was doing lawn maintenance at cemetery resident was disgusted about the dirt brought in.

Meeting adjourned at 8:35 p.m.

Next meeting will be December 14, 2020 at 7:00 p.m.

Vicky Souva
Sanborn Township Clerk