

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
October 12, 2020

Supervisor Gauthier called the meeting to order at 7:00 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Patricia Sampier. Others in attendance included Fire Chief Dale Hart, Bill Estlack, Pat and Ed Buck, Gayle Krentz, Gary Stephan and Devin Robinette.

APPROVAL OF AGENDA

Liske made motion to approve the agenda. Eaton supported the motion. Motion was carried.

September 14, 2020 MEETING MINUTES.

Sampier motioned to approve minutes with correction under Monthly bills to read check numbers 24527 through 24558. Eaton supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of October 12, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$171,525.86
AAACU Money Market Account	<u>\$204,967.62</u>
Total General Fund	<u>\$376,493.48</u>
AAACU Tax Account	\$ 7,248.92
Designated for Water Fund	\$ 6,497.69
Designated for future Fire Equipment	\$188,812.71
Designated for Liquor License Enforcement	\$ 870.32
Designated for Parks & Rec	\$ -0-
Summer Taxes Levied	\$672,828.13
Paid	<u>\$605,629.90</u>
Still Due	\$ 67,198.23

CITIZENS APPEARING BEFORE THE BOARD

Patricia Buck read a letter regarding zoning ordinances that she feels are not being followed on property 11792 Ossineke Road/US 23 S and on the corner of Ossineke Road and Greenfield Drive. Pat would like a response in five business days from the Board as to how this will be rectified. Pat also provided a copy of letter to the Board. Gayle Krentz also stated her concerns regarding the property on the corner of Ossineke Road and Greenfield Drive as to the health and safety of residents. Gauthier stated Nye has talked to the property owners but Gauthier has not heard back from Nye. Krentz's concern is also that there is a staked out driveway and that is not following regulations and there is a mail box on the property.

CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion carried.

ROADS

A. Ryan Brege-letter

Gauthier provided copy of letter regarding meeting, but wasn't able to attend. Gauthier also stated there have been tree trimmers on Ossineke Road. Minutes from Alpena County Road Commission were provided from their September meeting along with a report.

REPORTS

A) Planning Commission & ZBA

Sampier provided the Planning Commission minutes from their meeting held September 28, 2020. After the regular meeting a Special Use Permit Public Hearing was held regarding DeKeyser Holdings, LLC which applied for a Special Land Use Permit to allow the establishment of a medical marijuana provisioning center in the Township's B2 zoning district. There were no objections at the meeting and there were no written objections from the neighboring residents within 300 feet. The ordinances were read. Commissioners had comments along with public comments. After Public Hearing a motion was made by Sampier and seconded by Domrase to approve the Special Land Use permit for DeKeyser LLC. License was issued by Sanborn Township Clerk for one medical marijuana license to operate a provisioning center in Sanborn Township to DeKeyser LLC. Sampier stated a letter was sent to Kevin DeKeyser stating same.

Sampier discussed the DNR Recreation Passport and Alpena County Youth and Recreation grants. Sampier also stated that Patricia Buck attended their meeting regarding the Zoning Ordinances. Prittie stated there is not a Special Land Use permit on file regarding the property by Buck's and this should be forwarded to Jim Nye in violation. There were also blight issues that were referred to Bill Estlack.

B) Fire Department Report

Fire Chief Hart reported 15 runs during the month of September. Of the calls, 13 were medical and 1 check gas smell and 1 house fire. This brings their total to 186 runs this year to date compared to 158 runs last year.

Chief Hart stated Anthony Garrow has moved out of Sanborn Township and is no longer on the fire department.

Chief Hart dropped off fire materials to the Sanborn School for all the kids regarding fire prevention. On October 14 there will be a Jaws of Life training at 7:00 p.m. at the fire hall. Doug from Francis Sunoco is going to bring the vehicles over at no charge for this training.

Chief Hart also had a meeting with Mike Gombos, Michigan Township Participating Plan.

Chief Hart, Hawley, and Beaudoin participated at the Dinosaurs Gardens for their Halloween event by taking the rescue and fire truck over there and handed out candy. There were over 1,000 people that attended.

Liske made motion to pay invoice for 9 Unication G-4 Pagers when they are received, totaling \$4,826.70. Sampier supported. Motion carried.

C) Ordinance Enforcement Report

Estlack gave updated report. Letter was sent on September 15, 2020 from Timothy Gulden, Attorney to Champagne and Mousseau regarding Sanborn Township Blight Ordinance Violations – US-23 South and Ossineke Road. Estlack should be contacted regarding clean-up plan. Estlack was told resident is taking in old vehicles and fixing them up to sell. Estlack wants to confirm that doing vehicle repair is in

violation of the ordinance. If this is a business he will need permits. Krentz asked, is it a restoration or repair and if so what are they doing with oil, hazardous materials, etc.? Further discussion took place regarding same. Contact will be made by Gauthier to Nye regarding Zoning ordinances to see what is being done. Estlack made suggestion to contact Tim Gulden, Attorney along with Nye regarding zoning ordinances in violation and have letter sent to property owners stating ordinances in violation. Buck stated she is just looking for an action plan within five days and realizes this all takes time. Letter provided from Tim Gulden, Attorney to Rowe resident regarding failure to appear in District Court pertaining to Sanborn Township Blight Ordinance municipal civil infraction citation.

UNFINISHED BUSINESS

A) Julie Lowe – Brownfield – Information, grants and billing

Gauthier provided handout regarding July through September 2020 billing. Eaton provided receipt for \$3,027.51 so now bills can be paid.

B) Newsletter

Eaton did make changes to Sanborn Township newsletter and will provide a copy to look over at November meeting.

NEW BUSINESS

A) MTA Virtual Classes

Gauthier provided handout regarding MTA on line classes. Souva will sign up township for Option 2: Introduce Your Whole board To “MTA Online” with three –month free trial by providing names, titles and email addresses.

B) FEMA meeting – November 10th

Gauthier provided handout regarding upcoming Alpena County Coastal Flood Risk Update – CCO meeting, November 10, 1 – 2:30 p.m., ZOOM Virtual Meeting.

BUDGETS ADJUSTMENTS

Souva stated Some CPA’s contracted services for auditing total billing was \$2,595.00 which was \$95.00 over budget. Liske made motion to reduce contingency fund by \$95.00 and add it to Account 223 Auditing 801 Contracted to increase new budget amount to \$2,595.00. Eaton seconded. Roll call: 5 Ayes and 0 Nays. Motion adopted.

BILLS

Motion by Liske to approve the pre-authorized payments with check numbers 24559 through 24575 and monthly bills with checks numbers 24576 through 24614, with 24566 voided. Eaton supported motion. Motion carried.

PUBLIC COMMENTS

None

Meeting adjourned at 8:21 p.m.

Next meeting will be November 9, 2020 at 7:00 p.m.

Vicky Souva
Sanborn Township Clerk