

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
September 14, 2020

Supervisor Gauthier called the meeting to order at 7:00 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Patricia Sampier. Others in attendance included Fire Chief Dale Hart, Bill Estlack, Pat and Ed Buck and Commissioner John Kozlowski.

APPROVAL OF AGENDA

Liske made motion to approve the agenda with additions G) Superior Services, H) 1010 Technology, I) Contract for snow plowing/Barkley Builders and Under Roads, A) Resolution. Eaton supported the motion.

Liske corrected motion to change Roads, A) Resolution to Reports A) Planning Commission & ZBA/Resolution. Eaton supported the motion. Motion was carried.

August 10, 2020 MEETING MINUTES.

Liske motioned to approve minutes as printed. Eaton supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of September 14, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$183,698.42
AAACU Money Market Account	<u>\$204,900.48</u>
Total General Fund	<u>\$388,598.90</u>
AAACU Tax Account	\$268,660.88
Designated for Water Fund	\$6,510.98
Designated for future Fire Equipment	\$188,812.71
Designated for Liquor License Enforcement	\$ 937.32
Designated for Parks & Rec	\$ -0-
Summer Taxes Levied	\$672,828.13
Paid	<u>\$573,530.00</u>
Still Due	\$ 99,298.13

CITIZENS APPEARING BEFORE THE BOARD

Patricia Buck addressed the board with concerns regarding the building across from their residence. Questions were asked if it can be apartment rentals and if so there should be space for 1 ½ vehicle parking. Patricia would like a copy of Zoning Ordinance regarding same. Also regarding parcel next to their residence there are currently nine vehicles, and other motorized vehicles, is this complying with zoning ordinance? Also at 2016 Greenfield Drive there is a tent and a camper being lived in, is that

allowed according to the zoning ordinance? Pat would also like to know what kind of a business is operating in the building and can a business have apartments above. What hours of operation are allowed? What type of permit?

Gauthier stated the township sells Zoning Ordinance books for \$25 each and if the business has changed it would require a land use permit.

Estlack has also been checking into blight issues regarding the above.

CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion carried.

ROADS

Gauthier stated the project on Ossineke Road has not been completed as of this date.

REPORTS

A) Planning Commission & ZBA

Sampier stated paperwork is moving forward regarding the Thunder Bay Provisioning LLC, Medical Marihuana Facility. The Planning Commission will hold a Public Hearing regarding same on September 28, 2020 at 7:00 p.m. at 12025 US Hwy 23 S, Ossineke. The Public Hearing announcement has been published in the Alpena News and letters have been sent to residents within 300 feet of facility.

Sampier stated she has talked to some residents to make sure that they have received the letters and has put together packets for Planning Commission members so they can prepare themselves before issuing a Special Land Use Permit. If approved, Attorney Gulden will help prepare the Special Land Use Permit.

RESOLUTION REGARDING ESTABLISHMENT OF ANNUAL FEE UNDER MICHIGAN MEDICAL MARIHUANA FACILITIES LICENSING ACT

TAKE NOTICE that on the 14th day of September, 2020, the Sanborn Township Board of Trustees adopted the following:

WHEREAS, Sanborn Township has adopted an ordinance titled "AN ORDINANCE TO AUTHORIZE AND REGULATE THE ESTABLISHMENT OF MEDICAL MARIHUANA FACILITIES IN ACCORDANCE WITH THE MICHIGAN MEDICAL MARIHUANA FACILITIES LICENSING ACT"; and

WHEREAS, the Michigan Medical Marihuana Facilities Licensing Act, in section 205 (Michigan Compiled Laws section 333.27205(2)), provides that "[a] municipal ordinance [adopted under this Act] may establish an annual, nonrefundable fee of not more than \$5,000.00 to help defray administrative and enforcement costs associated with the operation of a marihuana facility in the municipality"; and

WHEREAS, the ordinance adopted by the Township, in Section 3.C., provides that "[a] nonrefundable fee shall be paid by the marihuana facility licensed under this ordinance in an annual amount of not more than \$5,000.00, as set by resolution of the Sanborn Township Board of Trustees"; and

WHEREAS, the Township Board of Trustees desires to establish the annual fee as authorized by this ordinance and this statute.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Trustees hereby establishes an annual, nonrefundable fee of \$5,000.00 to be charged to each marihuana facility operating in the

Township to help defray administrative and enforcement costs associated with the operation of the marihuana facility.

The above resolution was offered by Sampier and seconded by Eaton. Roll call: 5 Ayes and 0 Nays. Resolution adopted.

B) Fire Department Report

Fire Chief Hart reported 18 runs during the month of August. Of the calls, 17 were medical and 1 power line down. This brings their total to 171 runs this year to date compared to 138 runs last year. Chief Hart stated Darrick Hart and himself were waiters at Big Boy's Celebrity Server event on September 9 from 4 to 7 p.m. They donate all the money made in that time frame to the Thunder Bay Fires Fighters Association. They had a very good turnout. Sampier reminded Hart she needs Jaws of Life training to be complete so she can finish grant paperwork.

C) Ordinance Enforcement Report

Estlack gave updated report. Estlack had a formal hearing regarding Rowe residence, presented pictures to Judge LaCross. Judge LaCross gave resident another 21 days to clean up. There will be a follow-up hearing on September 24, 2020.

Letter was sent to Daniel & Melissa McCollum, 2652 Couture, Ossineke from Attorney Tim Gulden on September 3, 2020 regarding violations. Estlack rechecked resident and a vehicle has been moved and mattress is gone.

Estlack served Kowalski on August 22, 2020. Proof of service was mailed and copy taped to door at 1594 Long Rapids Road. Information was forwarded to Attorney Gulden.

Estlack also made contact with Mousseau regarding 11792 US 23. Mousseau stated he is doing vehicle restoration in building. There are 2 mattresses outside and concerned about an unregistered vehicle, items keep accumulating. Copy of information sent to Attorney Gulden, along with pictures. Resident is owned by Lori Champagne, who will also receive a letter. Both can be ticketed.

Estlack will also look into 2016 Greenfield Drive to see if there are any blight issues.

UNFINISHED BUSINESS

None

NEW BUSINESS

A) Election Workers Wages

Gauthier stated Souva sent email regarding Election Inspectors wages, asking to be increased by \$1.00 an hour, to be more in line with other townships.

Eaton made motion to increase Election workers hourly wage by \$1.00. Sampier supported the motion. Motion was carried.

B) Fahey Schultz-Information omitted

C) MTA Workshops

Gauthier provided handout from MTA regarding on line learning and will check into a Supreme Package MTA offers, which includes training for everyone.

D) BSA TMA Update

Gauthier provided handout regarding Department of Treasury Audit Program for the Principal Residence Exemption from Tax Management Associates. TMA is requesting a custom export of Sanborn Township 2021 working database. Gauthier or Liske will provide.

E) Newsletter

Eaton provided handout of Sanborn Township's Newsletter from 2019 to be updated. Discussion was held with changes.

F) Dead Tree in Park – Drop on ground \$400

Gauthier stated that Thunder Bay Tree Service will lay the dead tree from park on the ground for \$400. Eaton made motion to have Thunder Bay Tree Service drop dead tree to ground at park. Sampier supported the motion. Motion was carried.

G) Superior Services

Gauthier stated estimate for hot water pressure washing the buildings is \$975. Sampier made motion to hire Superior Services with proposal/quote to hot water pressure wash buildings for \$975. Eaton supported the motion. Motion was carried.

H) 1010 Technology

Liske provided copy of Battery backup estimate from 1010 Technology. Liske made motion to authorize expenditure for ordering Battery backup. Souva supported the motion. Motion carried.

I) Contract for snow plowing/Barkley Builders

Gauthier called Matt Barkley and asked if he was interested in snowplowing for Sanborn Township. Matt Barkley said yes. Eaton made motion to hire Barkley Builders to snow plow for the 2020/2021 season. Liske supported the motion. Motion carried. Souva will provide an updated contract.

Gauthier provided an email from County of Alpena regarding Cemetery Veteran markers and flags, to be purchased through the Veteran's office. Liske made motion to enter into Agreement between Alpena Veteran's office and Sanborn Township regarding markers and flags. Sampier supported the motion. Motion carried.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized payments with check numbers 24508 through 24526 and monthly bills with checks numbers 24527 through 24558, with 24529 and 24534 voided. Sampier supported motion. Motion carried.

PUBLIC COMMENTS

Patricia Buck wanted to thank Bill Estlack for pursuing the blight issues they had talked about. Pat would still like to know the hours of operation? Under B2 zoning, do you need a Special Land Use Permit if the owner is doing auto repairs or restoration? Under B2 zoning, can you do business and rent multiple apartments as well in same building?

Estlack stated the owner does fix the vehicles up and sells them.

Hart stated he did receive \$350 from the Hubbard Lake Fire Department. Also stated the Fire Department signs are looking bad and wondered if anyone knew who they were previously purchased from. Hart will get a price/quote to update signs. Estlack stated Omega Signs does good work.

Commissioner John Kozlowski stated the Youth and Recreation grant meeting is September 16, 2020. There will be another Youth and Recreation grant meeting on September 21, 2020 regarding approving grants. Commissioner Kozlowski stated the County of Alpena has started the budget process and all departments are supposed to cut 10%. Kozlowski stated on September 23, 2020 there will be a special Zoom meeting after financial meeting to interview a replacement for District #6 Commissioner.

Ed Buck thanked everyone for serving Sanborn Township.

Meeting adjourned at 8:57 p.m.

Next meeting will be October 12, 2020 at 7:00 p.m.

Vicky Souva
Sanborn Township Clerk