

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
MARCH 9, 2020

Supervisor Gauthier called the meeting to order at 7:03pm. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Patricia Sampier. Others in attendance included Fire Chief Dale Hart, Rich Prittie, Gary Stephan, John Kozlowski, Abe VanVolkenburg and June VanVolkenburg.

APPROVAL OF AGENDA

Gauthier motioned to approve the agenda with additions under Unfinished Business, E) Brownfield and New Business F) Desk/Clerk and G) Gary Stephan/Board of Review Alternate Member. Liske supported the motion. Motion was carried.

February 10, 2020 MEETING MINUTES.

Liske motioned to approve minutes. Sampier supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of March 9, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$216,111.06	
AAACU Money Market Account	<u>\$204,386.41</u>	
Total General Fund	<u>\$420,497.47</u>	
AAACU Tax Account	\$ 376.24	
Designated for Water Fund	\$6,565.00	
Designated for future Fire Equipment	\$190,141.40	
Designated for Liquor License Enforcement	\$1,337.32	
Designated for Parks & Rec	\$ -0-	
	Summer 19 Taxes	
	Levied	\$666,029.57
	Taxes Paid	<u>\$620,256.95</u>
	Taxes Due	<u>\$ 45,772.62</u>
Winter 19 Taxes		
Taxes Levied	\$1,191,840.76	
Taxes Paid	<u>\$1,084,372.09</u>	
Taxes Due	<u>\$ 107,468.67</u>	

CITIZENS APPEARING BEFORE THE BOARD

None

CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion was carried.

RECESS REGULAR MEETING AND OPEN BUDGET HEARING

Motion by Souva to recess regular meeting and open budget hearing. Sampier supported the motion. Roll call: 5 Ayes and 0 Nays. Resolution adopted. Budget hearing opened at 7:10 p.m. No comments from Citizens on Budget or Truth in Taxation.

CLOSE BUDGET HEARING AND RE-OPEN REGULAR MEETING

Motion by Eaton to close the budget hearing and reopen the regular meeting. Supported by Liske. Motion carried. Regular meeting reopened at 7:15 p.m.

ROADS

A) Upcoming Informal Public Meeting for Public Officials at Alpena County Road Commission on March 19, 2:00pm, regarding Bagley Bridge.

B) Dust Control Agreement, \$22,500

Motion by Liske to accept the Alpena County Road Commission annual Dust Control Agreement for \$22,500. Sampier supported. Motion carried.

C) Ossineke Road Bridge

Gauthier gave updated report.

REPORTS

Planning Commission & ZBA

Sampier provided minutes from Special meeting held on February 12, 2020.

Sampier provided handout and discussed Sanborn Township Park Improvements-Fishing Pier. Estimated cost from Huron Engineering is \$133,740.00. Gauthier signed grant application. Sampier made motion to accept the recommendation to the Sanborn Township Planning Commission to file for grant. Eaton supported. Motion carried.

Sampier also needs Letters of Support to be attached with grant for Fishing Pier before March 31, 2020. Address to Michigan Recreation Grant, To Whom It May Concern.

Fire Department Report

Fire Chief Hart reported 21 runs during the month of February. Of the calls, 19 were medical, 1 car fire, and 1 mutual aid with Hubbard Lake building fire. This brings their total to 47 runs this year to date compared to 37 runs last year. Aivee Hoffman is attending an EMT-B class in Atlanta. Chief Hart stated he told Aivee she will be reimbursed for class and book once she passes the class. Members of fire department will be attending a wild fire class at South Shore Fire Department on March 10. Chief Hart, Darrick Hart, and Gauthier will attend the pipe line dinner on March 19, 2020. Chief Hart stated Mark Brown from CSI will attend April 13 meeting to discuss new fire truck.

John Kozlowski also stated from previous Ambulance meeting Mark Hall is trying to get EMT classes to be held at Alpena Community College.

Ordinance Enforcement Report

No report. Gauthier had discussion with Bill Estlack and Bill Estlack stated he will let us know when he returns from Florida regarding his pay.

UNFINISHED BUSINESS

A) Attorney Contract

Gauthier stated contract for attorney's rate of pay remained the same as last year.

Motion by Sampier to accept the retainer agreement between Sanborn Township and the law firm of Gillard, Bauer, Mazrum, Florip, Smigelski, & Gulden for 2020-2021 in the amount of \$6,292.00. Eaton supported. Motion carried.

B) Budget Approval 2020-2021

Motion by Sampier to approve the FY 2020-2021 Sanborn Township Budget. Supported by Eaton. Roll call: 5 Ayes and 0 Nays. Supervisor Gauthier declared the resolution adopted.

C) Tax Maps – cost \$300 plus printing

Motion by Eaton to pay NEMCOG invoice \$300 along with costs for printing maps. Liske supported. Motion carried.

D) Alpena County Clean Up

Alpena Countywide Clean-Up Day to be held May 2, 2020 and Alpena Countywide Electronics Recycling Day to be held April 25, 2020.

E) Brownfield

February 2020 invoice from Sagasser & Assoc Inc. for Brownfield project due.

F) Resolution for Passport Recreation Grant

Motion by Sampier to approve resolution for Passport Recreation Grant for the fishing pier on Devil River. Seconded by Eaton. Roll Call: 5 Ayes and 0 Nays. Resolution passed. Supervisor and Clerk will forward the signed copies to Nico.

G) Approval of typo corrections in Sanborn Township Zoning Book.

Sampier made motion to change Section 9 West from forest and recreation back to farm and forest. Liske supported. Motion carried.

NEW BUSINESS

A) MTA – Jen Fielder – Mining Operations and Sales Tax to Roads
Discussion took place.

B) Salary Resolutions

WHEREAS, according to MCL41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and WHEREAS, the township board deems that an adjustment in the salary of the officers is warranted in consideration since township board members' salaries were last adjusted, now BE IT RESOLVED, that as of April 1, 2020, the annual salaries of the Sanborn Township Board members be as follows:

Supervisor	\$13,757.00
Treasurer	\$15,600.00
Clerk	\$15,660.00
Trustees	\$ 3,960.00

Each of the aforementioned resolutions were offered separately by Supervisor Gauthier. Eaton supported each separately. Motion carried. Roll Call: Aye: Supervisor Ken Gauthier, Clerk Vicky Souva, Trustee Wayne Liske, Trustee Pat Sampier, Treasurer Mary Eaton. Supervisor Ken Gauthier declared the resolutions adopted.

C) Meeting Dates and Times

Motion by Souva the Sanborn Township Board of Trustee meetings for FY 2020-2021 to be held on the second Monday of each month at 7:00 p.m. Supported by Sampier. Motion carried. Roll call: 5 Ayes and 0 Nays.

D) Depositories

BE IT RESOLVED, that the Board of Trustees approves the following financial institution as depositories of township funds: the Alpena Alcona Area Credit Union (AAACU). This resolution offered by Gauthier and supported by Sampier. Roll call resulted in 5 Ayes and 0 Nays. Supervisor Gauthier declared the resolution adopted.

E) Rules for conducting meetings

BE IT RESOLVED, that the Board of Trustees rules for conducting meetings will follow Robert's Rules of Order as amended. This resolution offered by Gauthier and supported by Eaton. Roll call resulted in 5 Ayes and 0 Nays. Supervisor Gauthier declared the resolution adopted.

F) Desk/Clerk

Motion by Eaton to order desk from Office Depot for Clerk's office. Supported by Liske. Motion carried.

G) Gary Stephan – Board of Review alternate member

Motion by Gauthier to appoint Gary Stephan to Board of Review as alternate member. Supported by Liske. Motion carried.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized bills and monthly bills with checks numbered 24219 to 24266. Eaton supported the motion. Motion carried.

PUBLIC COMMENTS

Commissioner John Kozlowski held discussion regarding Second Amendment Resolution on Sanctuary County, Ambulance – millage increase, and Alpena County Jail project.

Gary Stephan gave an update on Ossineke Chamber of Commerce Pavilion bathrooms. Ossineke Chamber of Commerce will be holding a fundraiser June 13, 2020.

Meeting adjourned at 8:59 p.m.

Next meeting will be April 13, 2020 at 7:00 p.m.

Vicky Souva

