

Sanborn Township  
12025 US Hwy 23 South  
Ossineke, Michigan 49766  
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING  
March 8, 2021

Supervisor Gauthier called the meeting to order at 7:03 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Gayle Krentz, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Gary Stephen. Others in attendance included STFD Chief Dale Hart Jr., and Planning Commission Chairman Richard Prittie.

**APPROVAL OF AGENDA**

Gauthier added to New Business: I.) File Cabinet Purchase, J.) Lawn Care 2021.  
Liske made motion to approve the agenda with afore listed additions. Eaton supported the motion. Motion was carried.

**FEBRUARY 8, 2021 MEETING MINUTES.**

Eaton made motion to approve minutes. Liske supported the motion. Motion was carried.

**FINANCIAL REPORT**

The financial report as of March 8, 2021 given by Treasurer Eaton was as follows:

AAACU General Account as of 3/8/21	\$277,911.50
AAACU Money Market Account as of 3/8/21	<u>\$205,208.84</u>
Total General Fund	\$483,120.34
AAACU Tax account as of 3/8/21	\$116,550.22
Designated for Water Fund	\$ 6,733.68
Designated for Fire Equipment	\$230,093.58
Designated for Liquor Enforcement	\$ 535.32
Admin Fee Collected	\$ 10,101.24
Designated for Parks & Rec.	\$ -0-
Summer Taxes Levied	\$672,332.13
Paid	<u>\$633,881.90</u>
Still Due	\$ 38,450.23
Winter Taxes Levied	\$1,249,438.77
Paid	<u>\$1,149,938.07</u>
Still Due	\$ 99,545.70

**CITIZENS APPEARING BEFORE THE BOARD**

None

## CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion carried.

## RECESS REGULAR MEETING, OPEN BUDGET HEARING & TRUTH IN TAXATION DISCUSSION

Motion by Liske, supported by Eaton. Roll Call Vote 5 yes, 0 no. Motion carried.

Discussion Payroll Tax Budget, no changes at this time.

Discussion Awaiting Lawn Care Estimate for 2021.

Discussion Shinga ba Shores Security, no changes at this time.

## CLOSE BUDGET HEARING & TRUTH IN TAXATION DISCUSSION, OPEN REGULAR MEETING.

Motion by Liske, supported by Eaton. Roll Call Vote 5 yes, 0 no. Motion carried.

## ROADS

Weight Restrictions were applied March 5, 2021. Discussion of possible future projects, right of way sizes and dust control.

## REPORTS

A. Planning Commission & ZBA- none

B. Passport Grant Permit Application-SESC Permit

Gauthier motioned, Huron Engineering & Surveying Inc. is hereby authorized to submit permit applications for Sanborn Township River Lot Development Project on behalf of Sanborn Township. Liske supported the motion. Motion carried.

C. Fire Department Report

STFD Chief Hart provided Report for the Month of Feb. 2021 handout and reported:

29 runs during February 2021, 24 Medical calls, 2 Fire Alarm calls, no fire, 1 call called as house fire, was a controlled burn 1 brush fire, and 1 mutual aid camp fire with Hubbard Lake. Run report for the members for the year of 2021 was attached to handout. Chief Hart also asked for the board's approval to put on Nicholas Golbeck as a probationary fire fighter on STFD. Nicholas comes with no fire or medical training. Nicholas is willing to take the fire and medical classes when they become available. Discussion followed with Motion to Approve Nicholas Golbeck as a probationary fire fighter by Liske, supported by Eaton. Motion carried.

D. Ordinance Enforcement

Discussion of ongoing Swales and Champagne property issues.

Motion by Liske to Authorize Bill Estlack to do Zoning Enforcement for Swales and Champagne properties, supported by Stephen, motion carried.

## UNFINISHED BUSINESS

A. DHD #4 Covid

Information presented and discussion followed.

B 2021-2022 Budget Approval.

Motion by Liske to Approve 2021-2022 Budget as presented, supported by Eaton. Roll call vote 5 yes, 0 no. Motion carried.

**(UNFINISHED BUSINESS CONTINUED)**

**C. "Get on Board"- MSU Training (Denise Cline)**

Motion by Liske, Any board member may participate in this virtual training with fees and per diem paid. Supported by Krentz. Motion carried.

**D. NEMCOG**

Mapping Service Bill received and paid.

**E. MTA- New State Budget (Judy Allen)**

Information presented and discussion followed.

**F. MTA- Indoor Public Comments.**

Information presented and discussion followed.

**NEW BUSINESS**

**A. MTA Virtual Conference**

Information presented and discussion followed.

Motion by Liske Any board member may attend Pre-Conference Classes, Conference classes 4/19-21/2021 with fees paid and per diem. Supported by Stephen. Motion carried.

**B. Sanborn Township Money Purchase Trustee**

Discussion. Motion by Gauthier, I move to appoint Sanborn Township Clerk Gayle Krentz as the new Trustee of the Sanborn Township Money Purchase Pension Plan effective 02-16-2021. And to remove out going Sanborn Township Clerk Vicky Souva, the current Trustee of the Sanborn Township Money Purchase Plan, effective concurrent with her appointment. Also to keep Ken Gauthier as the Second Trustee of the Sanborn Township Money Purchase Pension Plan for the purposes of transaction business on behalf of Sanborn Township. Supported by Liske. Motion carried.

**C. ISO**

Information presented and discussion followed.

**D. Salary Resolution**

Discussion.

Motion by Liske, WHEREAS, according to MCL41.95 (3), in a township that does not hold an annual meeting. BE IT RESOLVED, that as of April 1, 2021 the annual salaries of the Sanborn Township Board Members be as follows:

Supervisor	\$13,757.00/ year. Supported by Eaton. Roll call vote 5 yes, 0 no. Motion carried.
Treasurer	\$15,820.00/ year. Supported by Krentz. Roll call vote 5 yes, 0 no. Motion carried.
Clerk	\$15,880.00/ year. Supported by Eaton. Roll call vote 5 yes, 0 no. Motion carried.
Trustee	\$165.00/month (\$1,980.00/year) per Trustee. Supported by Eaton. Roll call vote 5 yes, 0 no. Motion Carried.

Supervisor Gauthier declared the resolutions adopted.

**E. Meeting Dates and Times:**

Motion by Gauthier, Sanborn Township Board of Trustee meeting FY 2021-2022 to be held on the second Monday of each month at 7:00 p.m. Supported by Liske. Motion Carried.

**(NEW BUSINESS CONTINUED)**

**F. Depositories**

**BE IT RESOLVED**, that the Sanborn Township Board of Trustees approves the following financial institution as depositories of township funds: Alpena Alcona Area Credit Union (AAACU). This resolution offered by Eaton and supported by Liske. Roll call vote 5 yes, 0 no. Supervisor Gauthier declared the resolution adopted.

**G. Rules for conducting meetings**

**BE IT RESOLVED**, that the Board of Trustees rules for conducting meetings will follow Robert's Rules of Order as amended. This resolution offered by Gauthier and supported by Krentz. Roll call vote 5 yes and 0 no. Supervisor Gauthier declared the resolution adopted.

**H. Attorney Contract**

Motion by Gauthier, to accept annual law firm retainer agreement in the amount of \$6,292.00 with Gillard, Bauer, Mazrum, Florip, Smigelski, & Gulden Attorneys at Law. Supported by Liske. Motion carried.

**I. Fireproof File Cabinet Purchase, Clerk Office**

Information Presented. Discussion. Motion by Gauthier, Allow Clerk and another board member to view and possibly purchase the 2 used 4 Drawer Fireproof File Cabinets at Garant's Office Supply for \$699.00 and \$799.00 respectively. Supported by Liske. Motion carried.

**J. Lawn Care 2021-2022**

Discussion. Will revisit Lawn care when Estimate for 2021-2022 is received.

**BUDGET ADJUSTMENTS**

None

**BILLS**

Motion by Liske, to approve the pre-authorized payments with check numbers 24820 through 24839 and monthly bills with check numbers 24840 through 24872. (Check number 24851 voided). Supported by Eaton. Motion carried.

**PUBLIC COMMENTS**

None

Meeting adjourned at 9:21 p.m.

Next meeting will be April 12, 2021 at 7:00 pm

Gayle Krentz

Sanborn Township Clerk

