

Sanborn Township
12025 US Hwy 23 S.
Ossineke, MI 49766
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING
FEBRUARY 10, 2020

Supervisor Gauthier called the meeting to order at 7:02pm. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Patricia Sampier. Others in attendance included Fire Chief Dale Hart, Rich Prittie, Gary Stephan and Kevin DeKeyser.

APPROVAL OF AGENDA

Liske motioned to approve the agenda with the addition to appoint Vicky Souva, Clerk, as Trustee to Sanborn Township Money Purchase Pension. Eaton supported the motion. Motion was carried.

January 13, 2020 MEETING MINUTES

Correction stated regarding Board of Review Advertisement omitted March 11, 2020 date. Liske motioned to approve minutes with correction. Sampier supported the motion. Motion was carried.

January 20, 2020 SPECIAL MEETING MINUTES

Correction stated to change minutes to read as follows:

Liske made the motion to appoint Terri Aube to assume the clerk position. Sampier supported the motion; motion failed.

A roll call vote resulted in 0 ayes, and 4 nays, with clerk Rechtsteiner abstaining. Motion failed.

Eaton made the motion to appoint Vicky Souva to assume the Clerk position. Sampier supported the motion; motion was carried.

A roll call vote resulted in 4 ayes, and 0 nays, with clerk Rechtsteiner abstaining. Motion carried.

Liske motioned to approve Special Meeting Minutes with corrections. Eaton supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of February 10, 2020 given by Treasurer Eaton was as follows:

AAACU General Account	\$183,868.80
AAACU Money Market Account	<u>\$204,265.05</u>
Total General Fund	<u>\$388,133.85</u>
AAACU Tax Account	\$214,165.22
Designated for Water Fund	\$6,576.95
Designated for future Fire Equipment	\$172,466.94

Designated from Liquor License for Enforcement \$1,404.32

Designated for Parks & Rec \$ -0-

Summer 19 Taxes	
Levied	\$666,030.09
Taxes Paid	<u>\$617,307.08</u>
Taxes Due	<u>\$ 48,723.01</u>

Winter 19 Taxes

Taxes Levied \$1,191,840.76

Taxes Paid \$ 918,721.52

Taxes Due \$ 273,119.24

CITIZENS APPEARING BEFORE THE BOARD

None

CONSENT AGENDA

Sampier motioned to receive and file the correspondence. Eaton supported the motion. Motion was carried.

ROADS

A. Ossineke Road Bridge

Gauthier and Liske attended meeting with Engineers and MDOT on Ossineke Road Bridge. Project will be starting in March 2020 and proposed completion date is August 22, 2020 or sooner. Discussion took place.

REPORTS

Planning Commission & ZBA

Minutes were provided from Sampier from January 15, 2020 Commission meeting supporting medical marihuana zoning ordinance amendment.

Sampier, Prittie and Gauthier attended meeting on February 10, 2020 for DNR Grant for fishing platform on Devil's River and stated grant is progressing, blueprints coming together.

Rich Prittie did research regarding Section 9 Gerke Road in Sanborn Township should be changed from forest and recreational to farm and forest. Sampier made motion to change zoning ordinance to correct map. Liske supported the motion. Motion was carried.

Eaton motioned to pay Access Rec. LLC \$12,385.75 for Mister Boardwalk to be reimbursed through a County Recreation grant. Sampier supported the motion. Motion was carried.

Fire Department Report

Fire Chief Hart reported 26 runs during the month of January. Of the calls, 21 were medical, 1 outside storage fire, 1 authorized controlled burn, 1 power line down, 1 standby at fire hall for 911 outage and 1 building fire. This brings their total to 26 runs this year to date compared to 10 runs last year. Anthony

Garrow is now on the fire department, on a 6 month probation period. Handouts were given for purchase of a new truck from CSI in Grayling. Fire Department also received a check for around \$333.00 from Alpena Alcona Area Credit Union, which may be used for some portable on scene lights. Also Fire Chief Hart was contacted by Mark Hall regarding a grant in process to receive five new portable radios.

Ordinance Enforcement Report

Gauthier had discussion with Estlack regarding Trailer park, owner was contacted regarding issues.

UNFINISHED BUSINESS

A) Zoning Ordinance Amendments

Resolution 01-2020

TAKE NOTICE that on the 10th day of February, 2020, the Sanborn Township board of trustees adopted Ordinance No. 01-2020, which amends the Sanborn Township Zoning Ordinance to add provisions that address the following matters:

I. To add definitions

II. To amend to the "TABLE OF PERMITTED USES & SPECIAL LAND USES"

III. To add provisions to Article 7 ("SUPPLEMENTAL REGULATIONS")

IV. To add provisions to Section 3.22 ("NONCONFORMING STRUCTURES, USES AND LOTS")

Eaton motioned for Notice of Adoption of Zoning Ordinance Amendment Ordinance No. 01-2020.

Sampier supported the motion. Roll call: 5 Ayes and 0 Nays. Resolution adopted.

Resolution 02-2020

TAKE NOTICE that on the 10th day of February, 2020, the Sanborn Township Board of trustees adopted Ordinance No. 02-2020, which is referred to as:

AN ORDINANCE TO AUTHORIZE AND REGULATE THE ESTABLISHMENT OF MEDICAL MARIHUANA FACILITIES IN ACCORDANCE WITH THE MICHIGAN MEDICAL MARIHUANA FACILITIES LICENSING ACT

Eaton motioned for Notice of Adoption of Ordinance No. 02-2020. Sampier supported the motion. Roll call: 5 Ayes and 0 Nays. Resolution adopted.

Eaton motioned to approve Sanborn Township Medical Marihuana Facilities Application. Sampier supported the motion. Roll call: 5 Ayes and 0 Nays. Adopted Application.

MTA Chapter Meeting

Meeting to be held February 17, 2020, 7:00 p.m. at Sanborn Hall per Gauthier

NEW BUSINESS

A) Land Division procedure

Letter received from Alpena County Treasurer's Office charging \$5.00 for property tax certifications per section 1(2) of MCL 48.101.

B) Truth in Taxation – Hearing

Letter received from Ted Somers, Alpena County Equalization Director, regarding Truth in Taxation. Advertisement will have to be published before March 9, 2020 meeting along with budget meeting notice.

C) Core Meeting

Gauthier and Dale Hart will be attending meeting on March 19, 2020 in Alpena.

D) County Wide Cleanup

Cleanup will be held May 2, 2020, last year Sanborn Township had 12 cars registered.

E) Vicky's Hours

Liske motioned for Vicky Souva to be paid for 25.5 hours of training in January 2020 at \$12.00 per hour which equals \$306.00. Eaton supported the motion. Motion was carried.

Eaton motioned for Vicky Souva to attend Accreditation for Election Officials class on February 18, 2020 in Genesee County to include per diem, mileage, meals and lodging. Sampier supported the motion. Motion was carried.

F) Auditor Schedule

Gauthier presented Sanborn Township's engagement letter for this year's audit of financial statements. Souva will email to Schulze, Oswald, Miller & Edwards PC.

Liske motioned to accept Schulze, Oswald, Miller & Edwards PC to perform audit. Sampier supported the motion. Motion was carried.

G) 2020-2021 Budget

2010-2021 budget was reviewed and changes made.

Liske motioned to advertise 2020-2021 Budget and Truth in Taxation before March 9, 2020 Sanborn Township Board meeting. Eaton supported the motion. Motion was carried.

H) Poverty Guidelines

Gauthier motioned to use current year's poverty guidelines and Poverty Exemption Affidavit. Sampier supported the motion. Motion was carried.

I) Capitol Conference

Sampier motioned to pay for Gauthier and any other board member to attend MTA's 2020 Capital Conference to include per diem, lodging, registration and mileage. Souva supported the motion. Motion was carried.

J) Sanborn Township Money Purchase Pension Trustee

Souva motioned to appoint Clerk Vicky Souva as the new Trustee of the Sanborn Township Money Purchase Pension Plan effective 2/1/2020, and to remove outgoing Clerk John Rechtsteiner, the current Trustee of the Sanborn Township Money Purchase Pension, effective concurrent with my appointment, and to keep Supervisor Ken Gauthier as the second Trustee of the Sanborn Township Money Purchase Pension for purposes of transacting business on behalf of Sanborn township. Liske supported the motion. Motion was carried.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized bills and monthly bills with checks numbered 24174 to 24214 (voided check 24210). Eaton supported the motion. Motion carried.

PUBLIC COMMENTS

None

Meeting adjourned at 10:40 p.m.

Next meeting will be March 9, 2020 at 7:00 p.m.

Vicky Souva
Sanborn Township Clerk