

Sanborn Township  
12025 US Hwy 23 S.  
Ossineke, MI 49766  
(989) 471-1050

REGULAR TOWNSHIP BOARD OF TRUSTEES MEETING  
February 8, 2021

Supervisor Gauthier called the meeting to order at 7:00 p.m. After the Pledge of Allegiance was recited, roll call found the following present: Supervisor Ken Gauthier, Clerk Vicky Souva, Treasurer Mary Eaton, Trustee Wayne Liske, and Trustee Gary Stephan. Others in attendance included Gayle Krentz, Terry Krentz, Dale Hart, Fire Chief, Rich Prittie, Planning Commission Chairman and Bill Estlack, Enforcement Officer.

APPROVAL OF AGENDA

Liske made motion to approve the agenda. Eaton supported the motion. Motion was carried.

JANUARY 11, 2021 MEETING MINUTES.

Eaton made motion to approve minutes. Liske supported the motion. Motion was carried.

FINANCIAL REPORT

The financial report as of February 8, 2021 given by Treasurer Eaton was as follows:

AAACU General Account	\$231,267.60
AAACU Money Market Account	<u>\$205,147.93</u>
Total General Fund	<u>\$436,415.53</u>
AAACU Tax Account	<u>\$183,701.96</u>
Designated for Water Fund	\$ 6,646.30
Designated for future Fire Equipment	\$224,783.94
Designated for Liquor License Enforcement	\$ 602.32
Designated for Parks & Rec	\$ -0-
Summer Taxes Levied	\$ 672,332.13
Paid	<u>\$ 628,205.13</u>
Still Due	\$ 44,127.00
Winter Taxes Levied	\$1,249,483.77
Paid	<u>\$ 964,993.90</u>
Still Due	\$ 284,489.87

CITIZENS APPEARING BEFORE THE BOARD

Estlack stated how the passing of community member Joe Troy, who contributed several things to our community, was hoping that the board could do some type of dedication in Joe and Brian Troy's memory for the family. The board will see what legally can be done through MTA and if nothing can be done from the township, donations will be considered or Stephan will approach the Chamber of Commerce to explore the possibilities of the Chamber covering expense and proceeding with dedication.

## CONSENT AGENDA

Liske motioned to receive and file the correspondence. Eaton supported the motion. Motion carried.

## ROADS

### A) Matching Funds

Gauthier provided handout regarding Alpena County Road Commission's Project match for 2021, which is 50/50 match. Sanborn Township's contribution will be \$41,956 with a total of \$83,912 projects to be completed.

Gauthier still intends to talk to Ryan Brege, Managing Director regarding the parking issues on Adams Street.

## REPORTS

### A) Planning Commission & ZBA

Prittie stated Planning Commission meeting was on January 18, 2021 and welcomed Mary Eaton as a member. Prittie stated he will be working with Stephan on Fishing Pier grant. Prittie asked how to get in contact with James Nye, now that he is in Florida and Gauthier said to just call him.

Stephan gave updated report regarding Fishing Report grant.

Stephan also is doing research on surveillance cameras at the Fishing Pier. Stephan talked to Cory Lancaster and he suggested putting a camera system up on a pole at that location. The unit would cost approximately \$2,500 and we could apply for other grants. Stephan will get more information.

Estlack stated there is also an EPS business out of Gaylord regarding cell phone cameras that charges an annual fee which comes to approximately \$50 a month.

Gauthier provided handout regarding grant and loan funding from the Brownfield Redevelopment Program for 2021.

### B) Fire Department Report

Fire Chief Hart provided handout and reported 21 runs during the month of January. Of the calls, 20 were medical and 1 house fire. This brings their total to 21 runs this year to date compared to 26 runs last year.

Fire Chief Hart stated that Darrick Hart, Bill Hawley and himself received the second Covid-19 vaccine on January 12.

Fire Chief Hart stated Airvee Hoffman has received her license for EMT-B.

Stephan asked Fire Chief Hart if he received the information regarding a Fire Fighters grant and stated they will both work on the grant together.

### C) Ordinance Enforcement Report

Estlack contacted Tim Gulden, attorney, regarding the corner lot of Ossineke Road and Greenfield Drive. Gulden sent Elizabeth Swales of Web Hosting Company out of Oscoda was sent a letter regarding a zoning violation and as of this date Swales has never responded to letter. Estlack will have Gulden send Swales a letter regarding blight ordinance violation and will have ticket issued when have correct address.

Further discussion was addressed regarding Lori Champagne's property at 11792 US 23 South, Ossineke. Estlack asked board's permission to issue ticket regarding vehicles in lot across road and board agreed to move forward. Champagne still needs to apply for a business permit with the Planning Commission. Gauthier was told by Gulden that apartments are ok upstairs if there is a business below. Gulden also stated if Mousseau is using back of building to work on cars then he will need a Change of Use permit for building.

## UNFINISHED BUSINESS

### A) Clerk resignation Revised

Gauthier received revised resignation letter from Vicky Souva, Clerk. Souva's last day will be February 16, 2021. Liske made motion to accept Vicky Souva's revised resignation letter with last day February 16, 2021. Supported by Eaton. Motion carried.

B) Application from Gayle Krentz

Gauthier stated an application was received from Gayle Krentz for the Clerk's position. Liske made motion to appoint Gayle Krentz as Sanborn Township Clerk to take affect February 16, 2021. Supported by Eaton. Motion carried.

Liske made motion to approve Vicky Souva to Deputy Clerk. Supported by Eaton. Motion carried.

Eaton made motion to approve Teri Aube to Deputy Treasurer. Supported by Liske. Motion carried.

Eaton addressed Krentz if she wanted to be a notary and matter will be addressed in the future.

NEW BUSINESS

A) Core Pipeline Safety Class

Gauthier provided handout regarding 2021 Virtual Pipeline Safety Training on March 18. Chief Dale Hart will attend.

B) Truth in Taxation

Letter received from Ted Somers, Alpena County Equalization Director, regarding Truth in Taxation Advertisement which will have to be published before March 8, 2021 meeting along with budget meeting notice.

C) 2021-2022 Budget

Township board finished reviewing over the 2021-2022 Fiscal Year budget.

D) Advertise for budget hearing and Truth in Taxation

Liske made motion to advertise for Budget Hearing and Truth in Taxation. Supported by Stephan. Motion carried.

Liske made motion to advertise Board of Review notice. Supported by Stephan. Motion carried.

BUDGETS ADJUSTMENTS

None

BILLS

Motion by Liske to approve the pre-authorized payments with check numbers 24777 through 24790 and monthly bills with check numbers 24791 through 24819. Gauthier supported motion. Motion carried.

PUBLIC COMMENTS

None

Meeting adjourned at 8:58 p.m.

Next meeting will be March 8, 2021 at 7:00 p.m.

Vicky Souva  
Sanborn Township Clerk