

**Sanborn Township  
12025 US Hwy 23 South  
Ossineke, MI 49766  
(989) 471-1050**

**Regular Township Board of Trustees Meeting  
January 10, 2022**

Supervisor Gauthier called the meeting to order at 7:00pm. After the Pledge of Allegiance was recited, roll call found the following present, Supervisor: Ken Gauthier, Clerk: Angela Carstens, Treasurer: Mary Eaton, Trustee: Wayne Liske, and Trustee: Gary Stephan. Also in attendance, STFD Chief: Dale Hart Jr., Deputy Clerk: Jennie Robinette, Citizens: Charmaine Giard, John Moran, Kevin DeKeyser, and Keith Krentz.

APPROVAL OF AGENDA:

Gauthier added under UNFINISHED BUSINESS: G) Appointed Deputy Clerk. Gauthier also added under NEW BUSINESS: K) Well House-pump, L) 2022-2023 budget, and Carstens added M) James O. Nye – letter. Liske motioned to approve agenda with the additions mentioned above. Eaton supported. Motion carried.

MEETING MINUTES OF DECEMBER 13, 2022:

Liske motioned to approve minutes as presented. Eaton supported. Motion carried.

FINALCIAL REPORT:

The financial report as of January 10, 2022, presented by: Treasurer, Mary Eaton is as follows:

AAACU General Account	\$416,396.21
AAACU Money Market Account	<u>\$205,772.23</u>
Total General Fund	\$622,168.44
AAACU Tax Account	\$ 80,541.78
Designated for Water Fund	\$ 6,709.79
Designated for future Fire Dept Equipment	\$264,115.90
Designated for Liquor Enforcement	\$ 1,095.64
Admin Fee Collected	\$ 11,917.08
Designated for Parks & Recreation	\$ 0.00

(FINANCIAL REPORT-CONTINUED)

ARPA Funds	\$105,977.00
Summer Taxes 2021 – Levied	\$694,600.49
Summer Taxes 2021 – Paid	<u>\$650,877.36</u>
Summer Taxes 2021 – Due	\$ 43,723.14
Winter Taxes 2021 – Levied	\$ 1,295,120.79
Winter Taxes 2021 – Paid	<u>\$641,629.08</u>
Winter Taxes 2021 – Due	\$653,491.71

CITIZENS APPEARING BEFORE BOARD:

No comments from citizens.

CONSENT AGENDA:

Liske motioned to receive and file A-G which includes: Foster Swift, Congressman Jack Bergman, US Senator Gary Peters, MI Treasury Holiday Greeting & Local Government Update, Ted Somers-Equalization, Alpena Co Road Commission-Road Reports, and MTA-Talking Points. Eaton supported. Motion carried.

ROADS:

Supervisor Gauthier spoke with the Supervisor of Alpena Co. Road Commission, and one of the new commissioners is proposing to change how townships are billed for gravel due to trucking costs and distance from gravel pit used.

REPORTS:

PLANNING COMMISSION & ZBA: No updates. Next meeting 1/17/2022

FIRE DEPARTMENT: Chief Hart presented report for December 2021. Medical Calls-32, Power Lines Down-1, Tree on US Hwy 23-1, Rubbish Fires-2, and also assisted Hubbard Lake FD with 2 building fires. STFD is asking for the mileage renewal to be added to the ballot for this year. STFD members will need to have 36 hours of documented training within 3 years, training will be held at Fire Dept. Chief Hart also explained there is now a 2 year wait to get a new Fire Truck with and additional cost of \$25,000.00 as of last quote. Chief Hart attached a copy of the printer to be purchased with the approval of the Board. Year end report for 2021 incidents was also submitted with comparisons from previous 7 years, at an all-time high for incident responses, coming in at 332,

(REPORTS-CONTINUED)

while 2020 had 245 incident responses. Eaton motioned to allow the purchase of the printer for STFD. Stephan supported. Motion carried.

ZONING: Supervisor Gauthier noted a zoning issue for signage at Thunder Bay Provisioning LLC that is being held up with M-DOT and waiting on approval via Sanborn Twp. Since the passing of James O. Nye, Sanborn Twp hasn't had anyone to issue zoning permits. Eaton motioned to allow Gauthier to issue permits on a temporary basis until someone is hired. Carstens supported. Motion carried.

UNFINISHED BUSINESS:

-ORDINANCE ENFORCEMENT OFFICER: Applicant Interview of John Moran. Discussion of duties for both blight & zoning enforcement and payment from various Board members along with the applicant. Stephan motioned for base pay of \$105.00 per month for up to 7 hours of work, with \$15.00 per hour for any overage, plus mileage reimbursement of 0.585/mile. This rate will be in affect until end of Twp fiscal year (3/31/2022), and new budget proposal will re-evaluate. Eaton supported. Motion carried.

-BUILDING OFFICIAL: Keith Krentz presented the board with license and state certificates. Krentz has been hired by both Ossineke Twp and Green Twp to be their building official. Krentz will be working to add issuing zoning permits, just as James O. Nye had done for Sanborn Twp. Krentz proposed to continue to do the inspections without compensation for permits and previous payments that haven't been completed due to the passing of Mr. Nye. Krentz would be working with Nye's daughter to get files and any other incomplete business and try to make the transition as seamless as possible. Updates to duties and pay structure will be discussed during the budget meeting. Liske motioned to hire Krentz as Building Official & Zoning Administrator for Sanborn Township. Eaton supported. Motion carried.

-FLOOD INSURANCE: Department of Environment, Great Lakes, and Energy (EGLE) issued a notice for new Flood Insurance Rate Maps (FIRMs) for Alpena County and are scheduled to go into effect on 6/1/2022. Sanborn Twp must update ordinance that properly adopts the new FIRMs prior to effective date. Possible increase in rates.

-2020 CENSUS: US Census Bureau is providing an opportunity to request a review of their 2020 Census housing counts between 1/3/2022 – 6/30/2022 via 2020 Census Count Question Resolution (CQR) operation.

-TOWNSHIP INSIGHTS-ARPA FUNDS: Michigan Townships Association (MTA) provides final rule that broadens, simplifies how townships can use ARPA

(UNFINISHED BUSINESS-CONTINUED)

funds. Tuesday, 1/11/2022 MTA is offering a free Q&A webinar to help answer any questions related to the ARPA funds and approved uses. Eaton will attend.

-MARIJUANA INFO & PROPOSAL: Supervisor Gauthier supplied report of total Michigan revenue of \$271 million in legal, adult-use marijuana tax since 2019. DeKeyser of Thunder Bay Provisioning presented a letter to the board with both publications and crime data reports and asks that he be allowed to present this and other financial reports to the Planning Commission meeting held on 1/17/2022 in consideration to allow adult-use sales within Sanborn Twp. Carstens motioned to allow DeKeyser to appear before the P.C. with both the financial gains report and crime data report at next weeks meeting. Eaton supported. Motion carried.

-DEPUTY CLERK: Eaton motioned to approve Carstens' appointment of Jennifer Robinette as Deputy Clerk. Liske supported. Motion carried.

NEW BUSINESS:

-ALPENA PUBLIC SCHOOL-SUMMER TAX COLLECTIONS: Eaton motions to not adopt the APS Annual Summer Tax Resolution. Carstens supported. Motion carried.

-MTA CONFERENCE: Michigan Townships Association will be holding its annual conference in Lansing starting on Monday, April 25 through Thursday, April 28, 2022. Eaton motioned that all who attend will be reimbursed for registration, hotel, mileage, and per-diam for education. Liske supported. Motion carried.

-BOARD OF REVIEW TRAINING: MTA is holding several training sessions both in person and live online. Carstens motioned to approve reimbursement for registration cost, mileage, and per-diam for the training. Stephan supported. Motion carried.

-RURAL DEVELOPMENT: Governor Whitmer announced the creation of the Michigan Office of Rural Development. Executive Directive No. 2022-1.

-STATE OF MICHIGAN-CHARTER TOWNSHIP: Sanborn Township has a population of 2,000 or more according to the most recent US Census and therefore eligible to become a charter township under the provisions of the Charter Township Act 1947 PA 359 (MCL 42.3a). Eaton motioned to adopt by majority vote a resolution opposed to incorporation as a charter township. Liske supported.

Motion made by: Mary Eaton                      Supported by: Wayne Liske

Upon Roll Call Vote, the following Voted:

Supervisor Ken Gauthier:                      Yes: X      No:

(NEW BUSINESS-CONTINUED)

Clerk Angela Carstens:	Yes: X	No:
Treasurer Mary Eaton:	Yes: X	No:
Trustee Wayne Liske:	Yes: X	No:
Trustee Gary Stephan:	Yes: X	No:

After the roll call vote, the motion and resolution opposed to incorporation as a charter township is carried.

-FIRST RESPONDERS TRAINING GRANT: Department of Treasury released a grant for funds to support first responder training and recruitment. Applications are due by 2/15/2022. STFD Chief Hart will apply and will ask for board members signatures if needed during application process.

-TESSMER INVOICES: Liske motioned to pay Invoice #041163 for repairs done to the rear of the Twp Hall. Eaton supported. Motion carried. Liske motioned for Invoice# 041160 to be paid after clarification from Becky Rivard with Huron Engineering who is head of the fishing platform project. Eaton supported. Motion carried.

-FISHING PIER: Discussions held on site with all parties involved have come to the agreement to continue the project and proceed with option B. Another site visit is scheduled for 1/12/2022 to closely examine property lines with true lines marked by Huron Engineering & Surveying. Gauthier, Liske, Stephan, and possibly new ordinance enforcer Moran will be attending the site meeting.

-FORTIN PROPERTY SALE: Resolution & Purchase agreement for the sale of land to Ronald Fortin have been completed. Gauthier, Carstens, and Fortin met at Gulden's office to finalize and sign documents on 12/30/2021.

-BOARD OF REVIEW DATES: Clerk Carstens to advertise upcoming dates in The Alpena News.

-WELL HOUSE PUMP: Rental property water pump broke and froze within the well house. Cousineau Plumbing & Heating replaced with new. Matt Barkley is in talks with board members in building a new well house and to have it easier to access and also be insulated.

-BUDGET 2022/2023: Next month serious discussions will begin regarding the upcoming 2022-2023 fiscal year budget.

-JAMES O. NYE-LETTER: The daughter of the late James O. Nye (Building Official & Zoning Administrator) wrote the Twp a letter of the passing of her father. Linda Schalkofske will provide the new Building Official with the necessary information, database and other valuable tools. Enclosed with the letter were reports, payments and permits for November and December. She also supplied a new phone number and will box up past permits for the Twp to

(NEW BUSINESS-CONTINUED)

pick up. Stephan motioned to pay Nye for the permits issued in hopes to help the family close out his affairs. Carstens supported. Motion carried.

BILLS:

Motion by Carstens to approve the pre-authorized with check numbers 25301 through 25323 and monthly bills with check numbers 25324 through 25344. Liske supported. Motion carried.

PUBLIC COMMENTS:

None

Adjourn @ 10:00pm. Next meeting: February 14, 2022 @ 7:00pm.